P.O. Box 639 2834 Sheiburne Road Sheiburne, VT 05482-0639

> Phone: 802-985-8992 Fax: 802-985-9442

www.angolanoandcompany.com



February 16, 2012

Harwood Union School District Att: Michelle Baker, Bus. Mgr. 1673 Main Street, Ste. A Waitsfield, VT 05673

Dear Michelle:

I have electronically forwarded the final financial statements for Harwood Union School District as of and for the year ended June 30, 2011. In addition I will be mailing you 13 bound copies.

If you are thinking of putting our audit report into your Town Report, auditing standards provides you with three options:

- You may include the entire audit report from page one through the last page;
- You may include pages 1 through Schedule 1;
- You can put a statement in that you were audited and that the audit is available at \_\_\_\_\_\_ and omit our audit report completely.

If you have any questions or need assistance, please do not hesitate to call us.

Sincerely,

# Angolano & Company

Angolano & Company

Enclosures

Harwood Union School District Financial Statements For The Year Ended June 30, 2011

# Harwood Union School District Table of Contents For The Year Ended June 30, 2011

	Independent Auditors' Report	Page Number 4-6
	Management Discussion and Analysis	7
EXHIBIT I	Statement of Net Assets - Government - Wide	8
EXHIBIT II	Statement of Activities - Government - Wide	9
EXHIBIT III	Combined Balance Sheet – All Fund Types – Fund Base	10-11
	Reconciliation of the Balance Sheet to the Statement of Net Assets – Governmental Funds	12
EXHIBIT IV	Combined Statement of Revenues, Expenditures and Changes in Fund Balances – All Governmental Fund Types – Fund Base	13
	Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	14
EXHIBIT V	Combined Statement of Revenues, Expenses and Changes in Retained Earnings – Proprietary Fund Type – Enterprise Funds	15
EXHIBIT VI	Combined Statement of Cash Flows – Proprietary Fund Type – Enterprise Funds	16
EXHIBIT VII	Combining Balance Sheet – Fiduciary Fund Type – Private Purpose Trust Funds	17-18
EXHIBIT VIII	Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Private Purpose Trust Funds	19-20
	Notes to the Financial Statements	21-44
Schedule 1	Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund	45-69

# Harwood Union School District Table of Contents (continued) For The Year Ended June 30, 2011

Schedule 2	Combining Balance Sheet – Special Revenue Funds	Page Number 70-72
Schedule 3	Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Special Revenue Funds	73-75
Schedule 4	Combining Balance Sheet - Capital Project Funds	76
Schedule 5	Combining Statement of Revenues, Expenditur es and Changes in Fund Balances – Capital Project Funds	77
Schedule 6	Combining Balance Sheet – Proprietary Fund Type – Enterprise Funds	78
Schedule 7	Combining Statement of Revenues, Expenses and Changes in Retained Earnings – Proprietary Fund Type – Enterprise Funds	79
Schedule 8	Combining Statement of Cash Flows – Proprietary Fund Type – Enterprise Funds	80
Schedule 9	Statement of Changes in Assets and Liabilities – Fiduciary Fund Type – Agency Funds	81
Schedule 10	Combining Balance Sheet – Governmental Fund Type – Permanent Funds	82
Schedule 11	Combining Statement of Revenues, Expenses and Changes in Fund Balances – Governmental Fund Type – Permanent Funds	83
	Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	84-85
	Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133	86-87

# Harwood Union School District Table of Contents (continued) For The Year Ended June 30, 2011

 Schedule of Findings and Questioned Costs	Page Number 88-89
 Schedule of Expenditures of Federal Awards	90
 Footnotes to Schedule of Expenditures of Federal Awards	91



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Independent Auditors' Report

To The School Board Harwood Union School District

We have audited the accompanying financial statements of the governmental activities, the business -type activities, each major fund, and the aggregate remaining fund information of Harwood Union School District, Vermont, as of and for the year ended June 30, 2011, which collectively comprise the Union School District's basic financial statements as listed in the table of contents. We have also audited the financial statements of each of the Union School District's nonmajor governmental and fiduciary funds presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2011, as listed in the table of contents. These financial statements are the responsibility of Harwood Union School District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Harwood Union School District,

Vermont, as of June 30, 2011, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each nonmajor governmental and fiduciary fund of Harwood Union School District, as of June 30, 2011, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 27, 2012 on our consideration of Harwood Union School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis and budgetary comparison information on pages 7 and 45 through 69 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole. The combining and individual nonmajor fund financial statements are presented for

purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

# Angolano & Company

Angolano & Company Shelburne, Vermont Firm Registration Number 92-0000141

January 27, 2012

# HARWOOD UNION HIGH SCHOOL DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2011

## **Introduction**

The discussion and analysis of The Harwood Union High School District's ("the District") financial performance provides a narrative introduction and overview of the school District's financial activities for the fiscal year ending June 30, 2011 (FY 11). The District is organized under the guidance of the Board of School Directors to provide public education to the member districts of Duxbury, Fayston, Moretown, Waitsfield, Warren and Waterbury. The Districts of Roxbury, Granville, Hancock and Buels Gore pay tuition to the District for those students who attend Harwood Union High School.

## **Financial Highlights**

- Government-wide assets totaled \$9,329,575 and government-wide liabilities totaled \$3,677,833.
- Long-term debt (more than one year) totaled \$2,024,585 at year end, an increase of \$52,289.
- The District's general fund actual revenues were \$12,069,118, while the budgeted revenues were \$12,038,348 an increase of \$30,770 or .25%.
- The District's general fund actual expenditures were \$11,372,440 while the budgeted expenditures were \$11,582,107 a savings of \$209,667 or 1.8%.
- Special Revenue Funds totaling -\$2,355 are held in the District's accounts for various Federal, State and Private Grants.
- The Capital Project Fund represents expenses incurred that will be funded over the long term on various projects including the Wood Chip Plant and Water System Improvements and the Maintenance Reserve Fund. The fund balance at June 30, 2011 is \$62,229.
- The Enterprise Fund represents the food program and had an ending retained earnings balance of \$130,602.
- Agency Funds totaling \$91,708 are held in the District's accounts for various student activities and projects.
- Expendable Trust Funds totaling \$25,567 are held in the District's accounts for student scholarships.
- Nonexpendable Trust Funds totaling \$88,956 are held in the District's accounts for student scholarships.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Harwood Union High School District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves. <u>Government-Wide Financial Statements</u> – The first two statements are government-wide financial statements that report information about the District as a whole using accrual accounting methods similar to those used by private sector companies.

The Statement of Net Assets presents information on all of the District assets and liabilities with the difference between the two reported as net assets. Over time increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Activities presents information showing how the District net assets changed during the fiscal year. All changes in net assets are reported when the underlying event giving rise to the change occurs, regardless of the timing or related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the District that are principally supported by taxes and inter-governmental revenues (governmental activities) from functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the District include programs and services such as instruction, support services, and building operation and maintenance. The business-type activities of the District include the Food Service Program.

<u>Fund Financial Statements</u> – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into three categories – governmental funds, proprietary funds and fiduciary funds.

<u>Governmental Funds</u> – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and governmental fund statements of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains four (4) governmental funds. Information is presented separately in the Governmental Fund Balance Sheet and in the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances for the General, Special Revenue, Capital Project and Debt Service. Individual fund data for the Proprietary and Fiduciary Funds is provided in the form of combining statements elsewhere in this report. The basic governmental funds financial statements can be found on pages 11-14.

<u>Proprietary Funds</u> – The District maintains proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The District uses an enterprise fund to account for its Food Service Program (hot lunch and breakfast) operation. The basic proprietary fund financial statements can be found on pages 15-16 of this report.

<u>Fiduciary Funds</u> – Fiduciary Funds are those for which the District serves as a trustee for the benefit of others, such as scholarship and student activities funds. The District is responsible for ensuring that assets in these funds are used for their intended purposes and cannot use these assets to finance the general operations of the District.

<u>Notes to the Financial Statements</u> – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21-44.

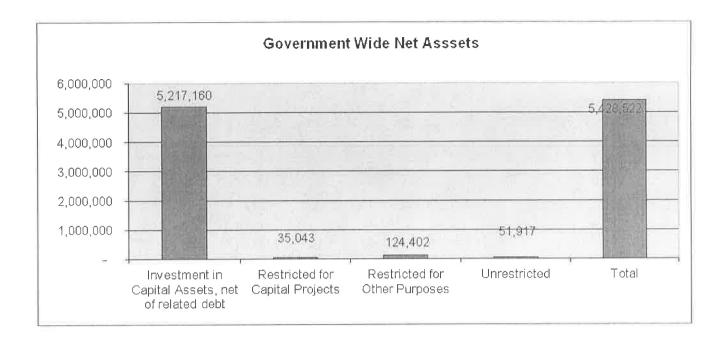
<u>Other Information</u> – In addition to the basic financial statements and accompanying notes, this report also presents certain supplementary information including Budget to Actual Reports for the General Fund, Fiduciary, Agency and Trust Fund statements, ADM Audit Report, and a Report on Compliance and Internal Control.

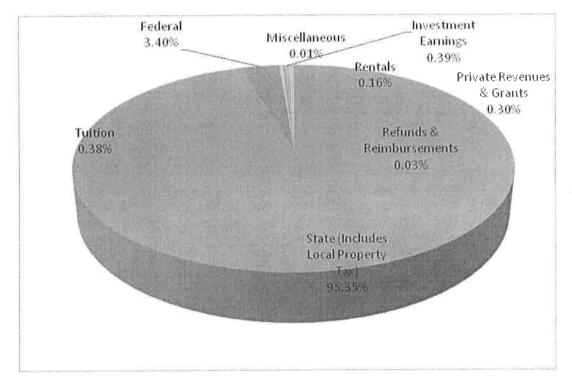
## Government-Wide Financial Analysis

Our analysis of the District's major funds begins on Table 1. The fund financial statements provide detailed information about the most significant funds – not the District as a whole. Some funds are required to be established by State law and by bond covenants. However, the District's Board of Directors establish many other funds to help them control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain grants, and other money.

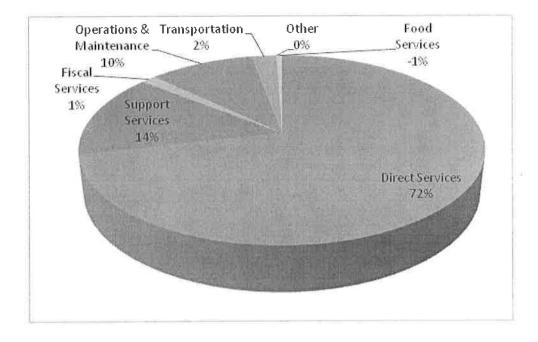
Amounts reported for governmental activities in this statement of net assets differ from the summary of financial operations because: capital (non-current) assets used in governmental activities are not financial resources and therefore, are deferred in the funds; non-current liabilities – consisting of bonds payable (early retirees) – are not due and payable in the current period and therefore are not reported in the funds. Inter-fund receivables and payables are reported in the fund statements, but not included in the amounts reported for governmental activities.

	1		TABLE
	Inion High Scho		
Statement of Net Assets a		ce Reconciliation	n
Jur	ne 30, 2011		
	Summary of		
	Financial	Governmental	
	Operations and	Activities	
	Fund Balance	Government-Wide	Difference
ASSETS			
Current Assets:			
Cash	924,384	924,384	5
Investments	11,287	11,287	
Prepaid Expenses	5,634	5,634	-
Accounts Receivable:		1015010	
State	1,215,316	1,215,316	÷
Supervisory Union	47,193	47,193	
Other LEA's	389	389	
Other	13,486	13,486	<u> </u>
Total Current Assets	2,217,689	2,217,689	
Non-current Assets:			
Capital Assets:			
Building & Equipment, net of Accum. Depr.	(+)	7,111,886	(7,111,886)
Total Non-current Assets		7,111,886	(7,111,886)
TOTAL ASSETS	2,217,689	9,329,575	(7,111,886)
LIABILITIES			
Current Liabilities:			
Accounts Payable - Supervisory Union	15,808	15,808	8
Accounts Payable - Other LEA's	11,300	11,300	2 <sup>4</sup>
Accounts Payable - Other	199,466	199,466	2
Accrued Expenses	13,064	13,064	
Due to Other Funds	4,367	4,367	2
Deferred Revenue	185,456	185,456	
Note Payable	1,184,162	1,184,162	
Capital Leases		39,625	(39,625)
Current Portion of Long-Term Obligations	•	290,961	(290,961)
Total Current Liabilities	1,613,623	1,944,209	(330,586)
Non-current Liabilities:			
Bonds Payable	-	1,733,624	(1,733,624
Total Non-current Liabilities		1,733,624	(1,733,624
TOTAL LIABILITIES	1,613,623	3,677,833	(2,064,210
NET ASSETS			
Investment in Capital Assets, net of related Debt	/5:	5,047,676	(5,047,676
Restricted for Capital Projects	69,529	69,529	72.5
Restricted for Debt Services	11,287	11,287	
Restricted for Other Purposes	312,075	312,075	-
Unrestricted	211,175	211,175	<u> </u>
TOTAL NET ASSETS	604,066	5,651,742	(5,047,676
TOTAL LIABILITIES AND NET ASSETS	2,217,689	9,329,575	(7,111,886





Government Wide Revenues consist of state revenues (including property taxes) of \$11,365,635. Federal revenues of \$405,014, private revenues and grants of \$35,578, rentals of \$19,200, investment earnings of \$45,966, tuition of \$45,200, refunds and reimbursements of \$3,280, miscellaneous of \$598 and transfers of -\$97,809



# Governmental Activities:

Governmental Activities revenues totaled \$11,822,662 and expenses totaled \$11,690,246 resulting in an increase in net assets of \$132,416.

#### Business Type Activities:

Business Type Activities realized an increase in net assets of \$97,863.

#### Fund Financial Analysis

#### Governmental Fund Types:

Fund balances in the Governmental Fund types increased from \$258,799 to \$515,110 an increase of \$256,311. This increase was reflected in the General Fund by an increase of \$113,037, a decrease of \$10,793 in the Special Revenue Funds, an increase of \$142,780 in the Capital Projects Funds and an increase of \$11,287 in Other Governmental Funds.

	Summary of	Summary of	Summary of
	Financial	Financial	Financial
	Operations and	Operations and	Operations and
	Fund Balance	Fund Balance	Fund Balance
	6/30/2011	6/30/2010	6/30/2009
ASSETS			
Current Assets:			
Cash	924,384	839,955	972,708
nvestments	11,287		145
Prepaid Expenses	5,634	13,419	37,185
Accounts Receivable:			
State	1,215,316	1,192,908	1,373,332
Supervisory Union	47,193	58,818	28,520
Other LEA's	389		93,296
Other	13,486	19,746	15,925
Due from Business-Type Activities	<b>7</b> .	(2)	16,917
Total Current Assets	2,217,689	2,124,846	2,537,883
LIABILITIES Current Liabilities:			
Cash Overdraft		106,889	517,585
Accounts Payable - State	=	172,878	178,084
Accounts Payable - Supervisory Union	15,808		2
Accounts Payable - Other LEA's	11,300	(S)	
Accounts Payable - Other	199,466	258,085	48,698
Accrued Expenses	13,064	22,494	8,862
Deferred Revenue	185,456	106,301	61,435
Due to Other Funds	4,367	15,238	
Note Payable	1,184,162	1,184,162	1,513,030
Total Current Liabilities	1,613,623	1,866,047	2,327,694
NET ASSETS			
Investment in Capital Assets, net of related Debt	69,529		(m)
Restricted for Capital Projects	11,287		-
Restricted for Other Purposes	312,075	159,445	216,857
Unrestricted	211,175	99,354	(6,668
			240.490
TOTAL NET ASSETS	604,066	258,799	210,189

#### Proprietary Fund Type:

Food service programs are offered to the students for hot lunch and breakfast. This program recognized a net operating income of \$55 during the past year and had a retained earnings balance of \$130,602 as of June 30, 2011.

#### *Fiduciary Fund Types:*

Agency funds of \$91,708 were being held at the end of the year for student activities and projects.

Expendable Trust Funds for scholarships were being held with a fund balance of \$9,703 at year end.

Nonexpendable Trust Funds for scholarships were being held with a fund balance of \$88,956 at year end, as compared to \$89,123 the prior year.

#### Capital Assets

As required under GASB34 the District is reporting its' capital assets as part of the financial statements. The District has researched and documented the historical costs of the various assets owned by the District and applied appropriate charges against the cost to record depreciation. Capital assets with a cost of \$5,000 or more are capitalized and depreciated.

Table VI summarizes the state of the District's capital assets.

						TABLE V
Ha	rwoodl	<b>Union High</b>	Sch	001		
	Caj	oital Assets				
	Ju	ne 30, 2011				
			A	ccumulated		
		Cost	D	epreciation	ļ	Net Value
Governmental Activities:						
Construction in Progress		112,502		~		112,502
Land Improvements		308,582		246,865		61,717
Buildings		2,510,412		2,169,177		341,235
Building Improvements	\$	7,131,702	\$	2,222,234		4,909,468
Infrastructure	\$	1,539,466	\$	89,589		1,449,877
Furniture and Equipment		474,816		237,729		237,087
Vehicles		43,821		43,821	12-	1.57
Total	\$	12,121,301	\$	5,009,415	\$	7,111,886
Business Type Activities:						
Furniture and Equipment		202,756		84,294		118,462
Total	\$	202,756	\$	84,294	\$	118,462

## Long-Term Debt

The District has one category of long-term debt, defined as debt due and payable beyond one year. At June 30, 2011, the District had \$2,024,585 in outstanding principal and interest. Bond principal and interest are being paid from the General Fund.

In addition, the district has a note payable associated with funds due from the state for the wood chip plant in the amount of \$1,184,162. This annual note has been renewed three times.

# **Current Issues**

- Harwood facilities are aging and it is reasonable to anticipate an increasing need for capital improvements in the coming years.
- Harwood is experiencing declining student enrollment which is projected to continue and Harwood is experiencing a decline in tuition students.
- Act 153 requires special education, compensatory and remedial services to be provided by the Supervisory Union by July 1, 2013. The effects of this Legislation are unknown at this time as no implementation guidance has been received regarding the new legislation.

# **Contact for Further Information**

This financial report is designed to provide citizens, taxpayers, and creditors with a general overview of the District's finances and to reflect the District's accountability for the monies it receives. Questions about this report or additional financial information needs should be directed to Michelle J. Baker, Business Manager, Washington West Supervisory Union, 1673 Main Street – Suite A, Waitsfield, Vermont 05673 or at (802) 496-2272 ext. 117.

#### EXHIBIT I

#### Harwood Union School District Statement of Net Assets Government-Wide June 30, 2011

	Governmental	Business-Type	
	Activities	Activities	Total
ASSETS:			
Cash and Cash Equivalents	\$ 924,384		\$ 924,384
Investments	11,287		11,287
Accounts Receivable - State	1,215,316		1,215,316
Accounts Receivable - Supervisory Union	47,193		47,193
Accounts Receivable - Other LEAs	389		389
Accounts Receivable - Other	13,486	\$ 8,663	22,149
Due From Other Funds	,	10,887	10,887
Prepaid Expenses	5,634	,	5,634
Inventory		2,029	2,029
Capital Assets, net (Note 5)	7,111,886	118,462	7,230,348
Total Assets	9,329,575	140,041	9,469,616
LIABILITIES:			
Accounts Payable - Supervisory Union	15,808		15,808
Accounts Payable - Other LEAs	11,300		11,300
Accounts Payable - Other	199,466	9,439	208,905
Accrued Expenses	13,064	0,100	13,064
Due To Other Funds	4,367		4,367
Deferred Revenue	185,456		185,456
Note Payable	1,184,162		1,184,162
Capital Leases Payable (Note 9)	39,625		39,625
Long-Term Liabilities (Note 8):			
Due Within One Year	290,961		290,961
Due in More Than One Year	1,733,624		1,733,624
Total Liabilities	3,677,833	9,439	3,687,272
NET ASSETS:			
Investment in Capital Assets, net of related debt	5,047,676	118,462	5,166,138
Restricted for Capital Projects	69,529		69,529
Restricted for Debt Services	11,287		11,287
Restricted for Other Purposes	312,075		312,075
Unrestricted	211,175	12,140	223,315
Total Net Assets	\$ 5,651,742	\$ 130,602	\$ 5,782,344

The accompanying notes are an integral part of these financial statements - 8 -

#### Harwood Union School District Statement of Activities Government-Wide For The Year Ended June 30, 2011

EXHIBIT II

		Net (Exper					(Expense) Rev	nse) Revenue				
		Program Revenues				and C	Assets					
		Cł	narges for	C	Operating	Governmental	Business-Type	Э				
	Expenses	5	Services		Grants	Activities	Activities	Total				
Instructional:												
Direct Services	\$ 9,001,722			\$	556,540	\$ (8,445,182)		\$ (8,445,182)				
Support Services:	φ 0,001,122			Ψ	000,010	φ (0,110,10 <u></u> )		\$ (0,110,10 <u>2</u> )				
Student Services	584,824				8,689	(576,135)		(576,135)				
Instructional Services	352,306				57,055	(295,251)		(295,251)				
General Administrative Services	288,292				,	(288,292)		(288,292)				
Area Administrative Services	536,286					(536,286)		(536,286)				
Fiscal Services	166,189					(166,189)		(166,189)				
Building Operations and Maintenance	1,160,468				(4,000)	(1,164,468)		(1,164,468)				
Transportation	440,230				160,124	(280,106)		(280,106)				
Other Support Services	224					(224)		(224)				
Operation of Noninstructional Services:												
Food Services	582,190	\$	582,245				\$ 55	5 55				
Construction Services			-		61,887	61,887	-	61,887				
Total	<u>\$ 13,112,731</u>	\$	582,245	\$	840,295	(11,690,246)	55	5 (11,690,191)				
General Revenues:												
Tuition						45,200		45,200				
State Revenues no	t Restricted to Sp	ecific	Programs			11,365,635		11,365,635				
Federal Revenues			0	าร		405,014		405,014				
Grants and Contrib					ams	1,250		1,250				
Private Revenues n						34,328		34,328				
Investment Earning			<b>J</b>			45,966		45,966				
Rentals						19,200		19,200				
Refunds and Reimb	oursements					3,280		3,280				
Miscellaneous						598		598				
Transfers						(97,809)	97,808	<u>(1)</u>				
Total General Rev	renues					11,822,662	97,808	11,920,470				
Excess (Deficien	cy) of Revenues	Over	Expenses			132,416	97,863	230,279				
Net Assets - Beginni	ng		•			5,428,522	32,739	5,461,261				
Net Assets - Perman	ent Fund - Begini	ning				90,804		90,804				
Net Assets - Ending						\$ 5,651,742	\$ 130,602	\$ 5,782,344				

The accompanying notes are an integral part of these financial statements  $\ \ -9$  -

#### Harwood Union School District Combined Balance Sheet All Fund Types - Fund Base June 30, 2011

		General Fund		ental Fund <sup>-</sup> Special Revenue Fund		es Capital Projects	ermanent Funds	Gov	Other rernmental Fund	Fu	oprietary nd Type nterprise Fund	<u>Fiduciary F</u> Agency Funds	F P	<u>Types</u> Private urpose st Funds	Totals (Memorandum Only)
ASSETS: Current Assets: Cash Investments Accounts Receivable - State Accounts Receivable - Supervisory Union Accounts Receivable - Other LEAs	\$	778,129 14,392 389	\$	212 16,762 47,193	\$	63,607 1,184,162	\$ 82,436	\$	11,287			\$ 91,708	\$	16,223	\$ 1,032,315 11,287 1,215,316 47,193 389
Accounts Receivable - Other Due From Other Funds Prepaid Expenses Inventories Total Current Assets		5,634 - 810,917		1,113 190,035 - 255,315	_	5,922 - 1,253,691	 6,646 		<u>-</u> 11,287	\$	8,663 10,887 <u>2,029</u> 21,579	 <u>-</u> 91,708		9,344 - 25,567	22,149 222,834 5,634 2,029 2,559,146
Other Assets: Fixed Assets - net Total Other Assets	_	-	_	-	_	-	 <u> </u>		-		<u>118,462</u> 118,462	 -		<u> </u>	<u>118,462</u> 118,462
TOTAL ASSETS	\$	810,917	\$	255,315	\$	1,253,691	\$ 89,082	\$	11,287	\$	140,041	\$ 91,708	\$	25,567	\$ 2,677,608
LIABILITIES AND FUND EQUITIES: Liabilities: Accounts Payable - Supervisory Union Accounts Payable - Other LEAs Accounts Payable - Other Accrued Expenses Due to Other Funds Deferred Revenue Loan Payable Amount Held for Agency Funds Total Liabilities	\$	15,808 11,300 186,648 13,064 140,148 -	\$	12,818 59,396 185,456 - 257,670	\$	7,300 1,184,162 - 1,191,462	\$ 126  126	\$		\$	9,439	\$ <u>91,708</u> 91,708	\$	15,864	\$ 15,808 11,300 208,905 13,064 222,834 185,456 1,184,162 91,708 1,933,237

The accompanying notes are an integral part of these financial statements  $$-10\ensuremath{\,\text{--}}$ 

EXHIBIT III

#### Harwood Union School District Combined Balance Sheet All Fund Types - Fund Base June 30, 2011

	 Gove General Fund	ental Fund Special Revenue Fund	 es Capital Projects	P	ermanent Funds	Gov	Other /ernmental Fund	F	roprietary und Type interprise Fund	Fiduciary I Agency Funds	F P	Types Private urpose st Funds	- (M	Totals emorandum Only)
Fund Equity: Fund Balances: Unassigned Committed Restricted Spendable Unspendable Retained Earnings Total Fund Equities	\$ 231,880 212,069 - 443,949	\$ (13,405) 11,050 (2,355)	\$ (7,300) 69,529 - 62,229	\$	(71) 89,027 - 88,956	\$	11,287  	\$	<u>130,602</u> 130,602	\$ 	\$	9,703  <u>9,703</u>	\$	211,175 281,598 32,040 (71) 89,027 130,602 744,371
TOTAL LIABILITIES AND FUND EQUITIES	\$ 810,917	\$ 255,315	\$ 1,253,691	\$	89,082	\$	11,287	\$	140,041	\$ 91,708	\$	25,567	\$	2,677,608

The accompanying notes are an integral part of these financial statements \$-11\$-

EXHIBIT III

# Harwood Union School District Reconciliation of the Balance Sheet to the Statement of Net Assets Governmental Funds June 30, 2011

Fund Balances - total governmental funds	\$	604,066
Amounts reported for governmental activities in the Statement of Net Assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds:		
Governmental capital assets	1	2,121,301
Less accumulated depreciation	(.	5,009,415)
Bonds payable and contractual obligations have not been		
included in the governmental fund financial statements.		
Bonds Payable	(	1,684,000)
Notes Payable		(340,585)
Capital Lease Obligations		(39,625)
Net Assets of Governmental Activities	<u>\$_</u>	5,651,742

# Harwood Union School District Combined Statement of Revenues, Expenditures and Changes in Fund Balances All Governmental Fund Types - Fund Base For The Year Ended June 30, 2011

	General Fund	Special Revenue Fund	Capital Projects	Other Governmental Funds	Debt Service Fund	Permanent Funds	Totals (Memorandum Only)
REVENUES: Tuition - Other LEAs Investment Income Lease Income	\$ 45,200 44,294 19,200		\$ 383	\$ 287		\$ 1,002	\$ 45,200 45,966 19,200
Refunds and Reimbursements Donations Miscellaneous	598	\$ 300	3,280			950	3,280 1,250 598
Private/Local/Other State Federal	24,607 11,530,205 <u>405,014</u>	70,313 462,175 132,655	20,303				115,223 11,992,380 537,669
TOTAL REVENUES	12,069,118	665,443	23,966	287	<u>\$ -</u>	1,952	12,760,766
EXPENDITURES: Direct Services Support Services:	8,094,182	564,684					8,658,866
Students Instructional Staff General Administration Area Administration Fiscal Services	573,733 291,989 284,492 539,891 166,098	8,689 57,055				3,800	582,422 349,044 288,292 539,891 166,098
Operation & Maintenance of Building Transportation Food Services Construction Services	981,825 440,230	224 45,584	72,461 210,268				1,054,286 440,230 224 255,852
Debt Service: Interest Charges Principal Retirement	<u> </u>			<u> </u>	125,578 290,961		125,578 290,961
TOTAL EXPENDITURES	11,372,440	676,236	282,729		416,539	3,800	12,751,744
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	696,678	(10,793)	(258,763)	287	(416,539)	(1,848)	9,022
OTHER FINANCING SOURCES (USES): Loan/Bond Proceeds Transfers In Transfers Out	(583,641)		343,250 156,102 (97,809)	11,000 	416,539		343,250 583,641 (681,450)
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	113,037	(10,793)	142,780	11,287	-	(1,848)	254,463
FUND BALANCE, JULY 1, 2010	330,912	8,438	(80,551)			90,804	349,603
FUND BALANCE, JUNE 30, 2011	\$ 443,949	<u>\$ (2,355)</u>	\$ 62,229	\$ 11,287	<u>\$ -</u>	\$ 88,956	\$ 604,066

The accompanying notes are an integral part of these financial statements  $$\rm -13\ -$ 

Harwood Union School District Reconciliation of the Statement of Revenues, Expenditures, and Changes in H Governmental Funds to the Statement of Activities For The Year Ended June 30, 2011	Fund Balances of
Net Changes in fund Balances - total governmental funds	\$ 254,463
Amount reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives: Expenditures for capital assets Less current year depreciation	216,732 (294,302)
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of Net Assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets. Bond proceeds Repayment of bonds	(199,000) 250,000
Capital lease obligation proceeds Note proceeds Repayment of notes	(39,625) (144,250) 40,961
Expense reported in the Statement of Activities does not require the use of current financial resources and is therefore not reported as expenditures in governmental funds: Accrued Interest Change Vested Vacation Payable Change	8,317 14,279
Current year payments on liabilities for the voluntary exit program (early retirement, etc.) are reported as expenditures in Governmental fund financial statements and as a reduction in debt in the government -wide financial statements.	24,841
Current year granting of voluntary exit programs (early retirements, etc are not reported as expenditures in governmental fund financial statements and are reported as an expense and debt in the government -wide financial statements.	.) 0
Change in Net Assets of Governmental Funds	<u>\$ 132,416</u>

#### Harwood Union School District Statement of Revenues, Expenditures and Changes in Retained Earnings Proprietary Fund Type - Enterprise Funds For The Year Ended June 30, 2011

EXHIBIT V

Operating Revenues: Sales Miscellaneous	\$ 460,498 9,788	
Total Operating Revenues		\$ 470,286
Operating Expenses: Salaries and Benefits Repairs and Maintenance Travel and Consultant Utilities Food and Supplies Equipment Depreciation	334,897 3,089 496 3,954 228,235 2,875 8,644	
Total Operating Expenses		 582,190
Operating Income (Loss)		(111,904)
Non-Operating Revenue: State Sources: Restricted Grants: State Match Child Nutrition Breakfast Child Nutrition Other Federal Sources:	4,019 642 893	
Restricted Grants: School Breakfast Program School Lunch Program Commodities Total Non-Operating Revenue	 17,808 69,010 19,587	 111,959
Income (Loss) Before Transfers Operating Transfers In (Out) Net Income (Loss)		 55 <u>97,808</u> 97,863
Retained Earnings, July 1, 2010		 32,739
Retained Earnings, June 30, 2011		\$ 130,602

The accompanying notes are an integral part of these financial statements  $\ -$  15 -

Harwood Union School District Combined Statement of Cash Flows Proprietary Fund Type - Enterprise Funds For The Year Ended June 30, 2011		EXH	IIBIT VI
Cash Flows From Operating Activities: Received From Customers/Grantors Payments To Employees and Fringe Benefits Payments To Vendors and Supplies Net Cash Used By Operating Activities	\$ 455,462 (337,187) (237,947)	\$	(119,672)
Cash Flows From Noncapital Financing Activities: State Aid Received Support From (To) Other Funds Net Cash Used By Noncapital Financing Activities	 111,959 102,159		214,118
Cash Flows From Capital and Related Financing Activities: Purchase of Fixed Assets			(94,446)
Cash Flows From Investing Activities: None			
Net Increase (Decrease) in Cash			-
Cash, July 1, 2010			
Cash, June 30, 2011		\$	-
Reconciliation of Operating Income (Loss) to Net Cash Used By Operating Activities:			
Cash Provided From Operating Activities: Operating Income (Loss) Adjustments to Reconcile Net Income to Cash Provided (Used) By Operating Activities: Depreciation (Increase) Decrease in Accounts Receivable - Other Increase (Decrease) in Accounts Payable - Other Increase (Decrease) in Accrued Expenses Total Adjustments	\$ 8,644 (10,217) 702 (2,290)	\$	(116,511) (3,161)
Net Cash Provided (Used) By Operating Activities		\$	(119,672)

The accompanying notes are an integral part of these financial statements - 16 -

# Harwood Union School District Combining Balance Sheet Fiduciary Fund Type - Private Purpose Trust Funds June 30, 2011

EXHIBIT VII

(page 1 of 2)

	Burnham Fund				Hall Award		Eunice B. Farr		Fielder Memorial		Jason Lemery Award		ubtotals
ASSETS: Current Assets: Cash Due From Other Funds Total Current Assets	\$	16,223 - 16,223	\$	<u>8</u> 8	\$ <u>27</u> 27	\$	<u>931</u> 931	\$	<u>51</u> 51	\$	<u>1,371</u> 1,371	\$	16,223 2,388 18,611
TOTAL ASSETS	\$	16,223	\$	8	\$ 27	\$	931	\$	51	\$	1,371	\$	18,611
LIABILITIES AND FUND BALANCES: Liabilities: Due to Other Funds Total Liabilities	<u>\$</u>	<u>15,864</u> 15,864	\$	<u> </u>	\$ -	\$	<u> </u>	\$	<u> </u>	\$	-	<u>\$</u>	<u>15,864</u> 15,864
Fund Balances: Restricted Total Fund Balances	¢	<u>359</u> 359		8	 <u>27</u> <u>27</u> 27		<u>931</u> 931		<u>51</u> 51	¢	<u>1,371</u> <u>1,371</u>		2,747 2,747 18,611
TOTAL LIABILITIES & FUND BALANCES	\$	16,223	\$	8	\$ 27	\$	931	\$	<u>51</u> 51	\$	1,371 1,371	\$	

The accompanying notes are an integral part of these financial statements - 17 -

Harwood Union School District	EXHIBIT VII
Combining Balance Sheet	(page 2 of 2)
Fiduciary Fund Type - Private Purpose Trust Funds	
June 30, 2011	

	W. Parker Scholarship		Robert Reidy	Robert Koster		Hu	nter Wright Award	Si	ubtotals	Totals
ASSETS: Current Assets: Cash Due From Other Funds Total Current Assets	\$	2,135 2,135	\$ <u> </u>	\$	<u>1,511</u> 1,511	\$	<u>3,304</u> <u>3,304</u>	\$	- 6,956 6,956	\$ 16,223 9,344 25,567
TOTAL ASSETS	\$	2,135	\$ 6	\$	1,511	\$	3,304	\$	6,956	\$ 25,567
LIABILITIES AND FUND BALANCES: Liabilities: Due to Other Funds Total Liabilities	\$	<u>-</u>	\$ -	\$	-	\$			-	\$ 15,864 15,864
Fund Balances: Restricted Total Fund Balances		2,135 2,135	 <u>6</u>	_	<u>1,511</u> 1,511		<u>3,304</u> <u>3,304</u>		6,956 6,956	 9,703 9,703
TOTAL LIABILITIES & FUND BALANCES	\$	2,135	\$ 6	\$	1,511	\$	3,304	\$	6,956	\$ 25,567

The accompanying notes are an integral part of these financial statements - 18 -

Harwood Union School District	EXHIBIT VIII
Combining Statement of Revenues, Expenditures	(page 1 of 2)
and Changes in Fund Balances	
Fiduciary Fund Type - Private Purpose Trust Funds	
For The Year Ended June 30, 2011	

	Burnham Fund		oster olarship		Hall Award		Eunice B. Farr		Fielder 1emorial	Jason Lemery Award		Subtotals	
REVENUES: Investment Income Donations	\$ 1				-	\$	2	\$	1	\$	3 : 	\$	
TOTAL REVENUES	 1	\$		<u>\$</u>			2		1	3	<u> </u>	7	
EXPENDITURES: Awards	 		-		-		-		-				
TOTAL EXPENDITURES	 											-	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	1		-		-		2		1	з	3	7	
FUND BALANCES, JULY 1, 2010	 358		8		27		929		50	1,368	<u> </u>	2,740	
FUND BALANCES, JUNE 30, 2011	\$ 359	\$	8	\$	27	\$	931	\$	51	<u>\$                                    </u>	-	\$ 2,747	

The accompanying notes are an integral part of these financial statements - 19 -

#### Harwood Union School District Combining Statement of Revenues, Expenditures and Changes in Fund Balances Fiduciary Fund Type - Private Purpose Trust Funds For The Year Ended June 30, 2011

EXHIBIT VIII

(page 2 of 2)

	W. Parker Scholarship			Robert Reidy	Robert Koster	Ηι	inter Wright Award	S	Subtotals	Totals
REVENUES: Investment Income Donations	\$	4			\$ 2 750	\$	20	\$	26 750	\$ 33 750
TOTAL REVENUES		4	<u>\$</u>	-	 752		20		776	 783
EXPENDITURES: Awards				-	 500				500	 500
TOTAL EXPENDITURES					 500				500	 500
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		4		-	252		20		276	283
FUND BALANCES, JULY 1, 2010		2,131		6	 1,259		3,284		6,680	 9,420
FUND BALANCES, JUNE 30, 2011	\$	2,135	\$	6	\$ 1,511	\$	3,304	\$	6,956	\$ 9,703

The accompanying notes are an integral part of these financial statements -20 -

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Harwood Union School District ("Union School District") is organized as a public educational district under the applicable laws and regulations of the State of Vermont. It is governed by a Board of School Directors elected by registered voters of the District to provide public education to the residents of the member districts. Except where noted, the accounting policies conform to generally accepted accounting principles, as applicable to governmental units.

The Union School District prepares its basic financial statements in conformity with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB) and other authoritative sources identified in the Statement on Auditing Standards No. 69 of the American Institute of Certified Public Accountants; and it complies with the requirements of the appropriated version of the Vermont Department of Education's Handbook for Financial Accounting of Vermont School Systems (The Handbook).

#### **Reporting Entity:**

The schoolboard is elected by the public and it has the authority to make decisions, appoint administrators and managers, and significantly influence operations. It also has the primary accountability for fiscal matters. Therefore, Union School District is a financial reporting entity as defined by the Governmental Accounting Standards Board ("GASB") in its Statement No. 14. There are no component units included within the reporting entity.

#### Government - Wide and Fund Financial Statements :

The statement of net assets and the statement of activities are government-wide financial statements. They report information on all of the Harwood Union School District's non-fiduciary activities with most of the Interfund activities removed. *Governmental Activities* include programs supported primarily by Taxes (collected by the Town on behalf of the State), State funds, grants and other intergovernmental revenues.

The statement of activities demonstrates how other people or entities that participate in programs the Union School District operates have shared in the payment of the direct costs. The "charges for Services" column includes payments made by parties that purchase, use, or directly benefit from goods or services provided by a given function or segment of the Union School District. The "grants and contributions" column includes amounts paid by organizations outside the Union School District to help meet the operational or capital requirements of a given function. If a revenue is not a program revenue, it is a general revenue used to support all of the Union School District's functions. Taxes are always general revenues.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Interfund activities between governmental funds and proprietary funds appear as due to/due from on the governmental fund balance sheet and proprietary fund statement of net assets and as other resources and other uses on the governmental fund statement of revenues, expenditures and changes in fund balance and on the proprietary fund statement of revenues, expenses and changes in fund net assets. All Interfund transactions between governmental funds and internal service funds are eliminated on the government-wide statements. Interfund activities between governmental funds and fiduciary funds remain as due to/due from on the government-wide statement of activities.

The fund financial statements provide reports on the financial condition and results of operations for three fund categories – governmental, proprietary, and fiduciary. Since the resources in the fiduciary funds cannot be used for Union School District operations, they are not included in the government -wide statements. The Union School District considers some governmental funds major and reports their financial condition and results of operations in a separate column. The major funds are:

Governmental Fund Types:

- General Fund The general fund is the Union School District's primary operating fund. It accounts for all financial resources except those required to be accounted for in another fund.
- Special Revenue Funds The Union School District accounts for resources restricted to, or designated for, specific purposes by the Union School District or a grantor in a special revenue fund. Most federal and some State financial assistance is accounted for in a Special Revenue Fund and sometimes unused balances must be returned to the grantor at the close of specified project periods.
- Capital Project Fund The proceeds from long-term debt financing and revenues and expenditures related to authorized construction and other capital asset acquisitions are accounted for in a capital projects fund.
- Debt Service Fund The Union School District accounts for resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds in a debt service fund.

Proprietary Fund Types:

Propriet ary Fund – The Proprietary Funds distinguish operating revenues and expenses from nonoperating items. Operating revenues result from providing goods and services in connection with a proprietary fund's principal ongoing operations; they usually come from exchange or exchange-like transactions. All other revenues are nonoperating. Operating expenses can be tied specifically to

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

the production of the goods and services, such as materials and labor and direct overhead. Other expenses are nonoperating.

Fiduciary Funds (Private Purpose Trust and Agency Funds):

Agency Funds and Trust Funds – The Agency and Trust Funds are used to account for assets held by the Union School District in a trustee capacity or as an agent for individuals, private organizations, other funds and/or governmental units.

- Agency funds are custodial in nature and do not involve measurements of results of operations.
- The Expendable Private Purpose Trust Funds (fiduciary funds) account for assets where both principal and interest may be expended. These are accounted for in essentially the same manner as Governmental Fund Types, using the same measurement focus and basis of accounting. The Nonexpendable Private Purpose Trust Funds account for assets of which the principal may not be expended but must be retained.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation:

The government -wide financial statements use the economic resources measurement focus and the accrual basis of accounting, as do the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements use the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets, current liabilities and fund balances are included on the balance sheet. Operating statements of these funds present net increases (revenues and other financing sources) and decreases (expenditures and other financing uses).

The modified accrual basis of accounting recognizes revenues in the accounting period in which they become available and measurable and it recognizes expenditures in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest and principal on long-term debt, which is recognized when due. The expenditures related to certain compensated absences and claims and judgments are recognized when the obligations are expected to be liquidated with expendable available financial resources. The Union School District considers all revenues available if they are collectible within 60 days after year end

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenues received from the State are recognized under the susceptible -to-accrual concept. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available.

Grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant. Accordingly, when such funds are received, they are recorded as deferred revenues until related and authorized expenditures have been made. If balances have not been expended by the end of the project period, grantors sometimes require the Union School District to refund all or part of the unused amount.

The Proprietary Fund Types and Fiduciary Funds are accounted for on a flow of economic resources measurement focus and utilize the accrual basis of accounting. This basis of accounting recognizes revenues in the accounting period in which they are earned and become measurable and expenses in the accounting period in which they are incurred and become measurable. The Union School District applies all GASB pronouncements as will as the Financial Accounting Standards Board pronouncements issued on or before November 30, 1989, unless these pronouncements conflict or contradict GASB pronouncements. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the fund Statement of Net Assets. The fund equity is segregated into invested in capital assets net of related debt, restricted net assets, and unrestricted net assets.

#### Other Accounting Policies:

# Cash and Cash Equivalents:

For purposes of the statement of cash flows for proprietary and similar fund-types, the Union School District considers highly liquid investments to be cash equivalents if they have a maturity of six months or less when purchased.

#### Interfund Receivables and Payables:

Activities between funds that are representative of lending or borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds". All other outstanding balances between funds are also reported as "due to/from other funds".

#### Accounts Receivable:

The accounts receivable balances at year end are from governmental entities, except in the proprietary funds which may have some receivables from individuals, and no allowance for doubtful accounts is considered necessary.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Inventory:

Inventories consist of expendable items held for consumption. They are valued at cost on a firstin, first-out basis. In the governmental funds, the cost of inventories is recorded as an expenditure when individual items are purchased. Reported inventories are equally offset by a fund balance reserve to indicate that they do not constitute "available spendable resources" even though they are a component of net current assets.

#### Prepaid Items:

Certain payments to vendors reflect costs applicable to future periods. In the fund based financial statements, the cost of prepaid items is recorded as an expenditure when the payments are made. In the government-wide financial statements and the proprietary funds, these items are recorded as prepaid items.

#### Capital Assets:

Capital assets, which include land, buildings, furniture, and equipment, are reported in the applicable governmental activities column in the governmental wide financial statements. Capital assets are defined by the Union School District as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Land Improvements, buildings, furniture and equipments of the Union School District are depreciated using the straight line method over the estimated useful lives with a full year of depreciation taken in the year acquired and none taken in the year of disposal.

#### Long-term Debt:

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. The face amount of debt issued is reported as other financing sources.

#### **Budgets:**

The Union School District is required by state law to adopt a budget for the General Fund. The budget is presented on the modified accrual basis of accounting which is consistent with generally accepted accounting principles ("GAAP"). The operating budget is prepared by the School District's administration with direction from the School Board and assistance from the Superintendent and Business Manager of the Washington West School District and approved by the Harwood Union School District School Board at a properly warned meeting for presentation

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

to the voters. The operating budget includes proposed expenditures by line item and the means of financing them. The budget is approved by Union School District Voters at a properly warned annual meeting. The voters vote on the total expense amount and not on the individual line items presented in these financial statements.

## Encumbrances:

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund, Special Revenue Funds, and Capital Projects Fund. Encumbrances are not liabilities and, therefore, should not be recorded as expenditures until receipt of material or service. For budgetary purposes, appropriations lapse at fiscal year-end. The Union School District has elected to treat its encumbrances as liabilities for budgetary control purposes.

#### Net Assets and Fund Balance:

Government - Wide Financial Statements:

When the Union School District incurs an expense for which it may use either restricted or unrestricted net assets, it uses restricted net assets first unless unrestricted net assets will have to be returned because they were not used. Net assets on the Statement of Net Assets include the following:

Investment in Capital Assets, net of Related Debt – The component of net assets reports the difference between capital assets less both the accumulated depreciation and the outstanding balance of debt, excluding unspent proceeds, that is directly attributable to the acquisition, construction or improvement of these capital assets.

Restricted for Other Purposes – The component of net assets that reports the amount of revenue from a federal, state, or other program in excess of expenditures. These funds are restricted for use of the related federal, state or other program.

Restricted for Capital Projects – The component of net assets that reports the amount of revenue from bond proceeds, grants, and special assessments in excess of expenditures. These funds are restricted for the construction or acquisition of capital assets.

Unrestricted – The difference between the assets and liabilities that is not reported in net Assets Invested in Capital Assets, net of Related Debt, Net Assets Restricted for Other Purposes, or Net Assets Restricted for Capital Projects.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Based Financial Statements:

In the fund financial statements, governmental funds report fund balances as unassigned, assigned, restricted, or committed fund balance.

Unassigned Fund Balance – That portion of the general fund, fund balance that contains all spendable amounts not contained in the other classifications. It is used in other funds only to report a deficit.

Assigned Fund Balance – Includes amounts intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.

Restricted Fund Balance - Includes amounts that can be spent only for the specific Purposes stipulated by constitution, external resource providers, or through enabling legislation.

Committed Fund Balance – Includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.

Function and Object Codes:

Function and object codes refer to the account code structure prescribed by the Vermont Department of Education. The Vermont Department of Education requires Union School District to use these codes in order to insure accuracy in building and maintaining a statewide database for policy development and funding plans.

#### Memorandum Only Columns:

The total columns are captioned "memorandum only" because they do not represent consolidated financial information and are presented only to make financial analysis easier. Data in these columns do not present financial position, results of operations, or cash flows in accordance with GAAP. Interfund eliminations have not been made in the aggregation of this data.

#### NOTE 2 - CASH AND REPURCHASE AGREEMENTS

Cash deposits with financial institutions at June 30th amounted to \$1,032,315. As major revenues are received during the year bank deposits may temporarily exceed insured limits.

The cash deposits held at financial institutions and cash on hand can be categorized according to four levels of risk.

### NOTE 2 - CASH AND REPURCHASE AGREEMENTS (CONTINUED)

These four levels of risk are as follows:

Category 1	Deposits which are insured or collateralized with securities held by the
	Union School District or by its agent in the Union School District's name.
	(repurchase agreements)
Category 2	Deposits which are collateralized with securities held by the pledging
	financial institution's trust department or agent in the Bank's name.
Category 3	Private commercial insurance protection or letter of credit for funds in
	excess of FDIC limits.
Category 4	Deposits which are not collateralized or insured. (includes cash on hand)

The Union School District uses repurchase and collateralization agreements to protect deposits not otherwise insured by the FDIC and/or SIPC.

Balances held in each area are as follows:

	Carrying	Bank
	Amount	Balance
	¢ 207.926	¢ 202 457
- Insured (FDIC) and/or (SIPC)	\$ 297,826	\$ 302,457
- Category 1	734,488	2,486,967
- Category 2	0	0
- Category 3	0	0
- Category 4	0	0
Total deposits	<u>\$1,032,315</u>	<u>\$2,789,425</u>

The difference between the book balance and bank balance is due to reconciling items such as deposits in transit and outstanding checks. Due to higher cash flows at certain times during the year, the amount of uninsured and not collateralized cash could have been much higher than at year end.

Repurchase agreements of \$2,486,967 are securities held by the bank's trust department or agent in the bank's name. Securities consist of municipal bonds, U.S. Government obligations and U.S. Government Agency Bonds.

#### NOTE 3 – INVESTMENTS

The Union School District invests its assets in various entities and/or debt instruments as described below. As noted some are insured by the SIPC (Securities Investor Protections

### NOTE 3 – INVESTMENTS (CONTINUED)

Corporation). If the broker-dealer fails, the SIPC provides protection for customer accounts by returning securities registered in the name of the investor, distributing all remaining customer assets on a pro rata basis, and providing SIPC funds for all remaining claims of each customer up to a maximum of \$500,000, including up to \$100,000 on claims for cash.

Investments of the balance sheets of the Union School District are stated at cost plus applicable accrued interest. Market values include applicable accrued interest.

	С	lost		arket alue
Securities held by Union School District registered to Union School District uninsured by SIPC	\$	0	\$	0
Insured (SIPC) and registered held by dealer/broker in Union School District's name U S Government bonds	10	104	10	.418
Money Market		869	10,	869
Uninsured, registered held by dealer/broker in Union School District's name		0		0
Insured (SIPC) unregistered held by dealer/broker		0		0
Uninsured, unregistered held by dealer/broker		0		0
TOTAL	<u>\$10,</u>	<u>973</u>	<u>\$11</u> .	,287

### **NOTE 4 - INTERFUND RECEIVABLES**

In compliance with GASB 1300.109 Union School District does not maintain separate bank accounts for each fund, unless it is required by law, or grant agreement. The composition of amounts due to and from other funds as of June 30, 2011 is as follows:

Payable Fund	Amount
General Fund	\$ 2,935
General Fund	161,132
	General Fund

# NOTE 4 - INTERFUND RECEIVABLES (CONTINUED)

Fund Financial Statements:		
Receivable Fund	Payable Fund	Amount
Special Revenue Fund (continued):		
Air Quality Grant	General Fund	\$ 2,000
Tobacco Use Grant	General Fund	1,416
Next Step – VT Student	General Fund	3,795
Speak Out Grant	General Fund	1,176
CV Food System	General Fund	29
SAT Cont. Ed. Course	General Fund	822
Rowland Grant	General Fund	15,967
Rwanda Fund	General Fund	503
Center for Health & Learning	General Fund	260
Capital Project Fund:		
Property Acquisition	General Fund	2,698
Renovation Fund	General Fund	608
Maintenance Reserve	General Fund	10
Wood Chip Project	General Fund	1,759
Construction Bond FY2011	General Fund	846
Enterprise Funds:		
Food Program	General Fund	10,746
Cafeteria Plan	General Fund	141
	Capital Project Fund:	
General Fund	Water System Improvement	7,300
	Special Revenue Fund:	
General Fund	Care and Custody	15,776
General Fund	Student Assistance Grant	2,670
General Fund	Co-Curriculum Sport Camps	587
General Fund	SCW-ARRA	39,961
General Fund	VPA Student Leadership Proj.	402
Permanent Funds:	Private Purpose Trust Funds:	
Joshua Douglass Memorial	Burnham Fund	5,091
Richard Wein Memorial	Burnham Fund	506
Harwood Facility	Burnham Fund	469
James Izor Memorial	Burnham Fund	48
Kathy Mackay Award	Burnham Fund	114
Willis Merusi Trust	Burnham Fund	202
Rebekah Scholarship	Burnham Fund	103

# NOTE 4 - INTERFUND RECEIVABLES (CONTINUED)

Fund Financial Statements: Receivable Fund Private Purpose Trust Funds:	Payable Fund Private Purpose Trust Funds:	Amount
Eunice Farr	Burnham Fund	\$ 931
B. Fielder Memorial	Burnham Fund	\$ <del>9</del> 51 51
		51
Robert Reidy	Burnham Fund	0
W. Parker	Burnham Fund	2,135
Jason Lemery	Burnham Fund	1,371
Hunter Wright Award	Burnham Fund	3,304
e	Permanent Fund:	
Burnham Fund	Warren Howland	126
Total		<u>\$287,996</u>
Government - Wide Financial St	atements:	
Receivable Fund	Payable Fund	Amount
Business Type	Governmental Type	\$ 10,887
Governmental Type	Private Purpose Trust	6,407
Total		\$ 17,294

### NOTE 5 – CAPITAL ASSETS

Capital activity for the Union School District for the year ended June 30, 2011 was as follows:

	Primary Government			
	Beginning	-		Ending
	Balance	Increases	Decreases	Balance
Governmental activities:				
Capital assets not being depr.				
Construction in Progress	<u>\$ 112,502</u>	<u>\$0</u>	<u>\$0</u>	<u>\$ 112,502</u>
Total capital assets not				
being depreciated	112,502	0	0	112,502
Other Capital Assets:				
Land Improvements	308,582	0	0	308,582
Buildings	2,510,412	0	0	2,510,412
Building Improvements	7,077,332	54,370	0	7,131,702
Infrastructure	1,469,996	69,470	0	1,539,466
Furniture and Equipment	381,924	92,892	0	474,816

# NOTE 5 – CAPITAL ASSETS (CONTINUED)

		Primary Go	vernment	
	Beginning			Ending
	Balance	Increases	Decreases	Balance
Vehicles	<u>\$ 43,821</u>	\$ 0	\$ 0	<u>\$ 43,821</u>
Total other capital assets		<u> </u>		<u> </u>
at historical costs	11,792,067	_216,732	0	12,008,799
Less accumulated depreciation:				
Land Improvements	231,436	15,429	0	246,865
Buildings	2,118,969	50,208	0	2,169,177
Building Improvements	2,078,711	143,523	0	2,222,234
Infrastructure	58,800	30,789	0	89,589
Furniture and Equipment	183,376	54,353	0	237,729
Vehicles	43,821	0	0	43,821
Total Accum. Depr.	4,715,113	294,302	0	5,009,415
Other Capital Assets, Net	7,076,954	<u>(77,570</u> )	0	6,999,384
Governmental activities				
Capital Assets, Net	<u>\$ 7,189,456</u>	<u>\$ (77,570</u> )	<u>\$0</u>	<u>\$ 7,111,886</u>
Business -type activities:				
Furniture and Equipment	\$ 103,703	\$ 99,053	\$ 0	\$ 202,756
Less accum. Depr.	75,650	8,644	0	84,294
Business -type activities	,			- 1
Capital Assets, Net	<u>\$ 28,053</u>	<u>\$ 90,409</u>	<u>\$0</u>	<u>\$ 118,462</u>

Depreciation expense was charged to functions as follows: Governmental activities:

overnmental activities:	
Direct Services	\$218,081
Support Services:	
Students	1,581
Instructional Staff	3,262
General Administration	0
Area Administration	6,453
Fiscal Services	91
Operation and Maintenance of Plant	64,834
Transportation	0
Other Support Services	0
Total governmental activities depreciation expense	<u>\$294,302</u>

### **NOTE 6 - DEFERRED REVENUE**

The deferred revenues reported at year end are summarized as following:

Federal funds	\$	0
State funds	4,02	22
Other funds	165,46	<u>57</u>
Total deferred revenues	<u>\$169,48</u>	<u>89</u>

#### NOTE 7 - SICK LEAVE

It is the Union School District's policy to permit employees to accumulate earned but unused sick pay benefits. Such leave benefits do not vest under the Union School District's policy, accordingly benefits must be used during employment. Since the employees' accumulating rights to receive compensation for future absences are contingent upon the absences being caused by future illnesses and such amounts cannot be reasonably estimated, a liability for unused sick leave is not recorded in the financial statements.

Teaching staff earn 20 sick days per year, and may accumulate a maximum of 90 days. Teachers who already had an excess of 90 days as of July  $1^{st}$ , 2005 shall be entitled to a maximum of 150 days.

Non-teaching staff earn 12 sick days per year, and may accumulate a maximum of 90 days if they are full year employees. If they are extended year employees they earn 9 sick days per year and can accumulate up to 65. If they are school year staff they earn 8 days per year and can accumulate up to 65 days. Any non-teaching staff who already had an excess of 90 accumulated sick days as of July 1, 2005 shall be entitled to a maximum of 150 sick days.

#### NOTE 8 - LONG-TERM DEBT

The Union School District issues general obligation bonds and notes to finance the acquisition and construction of major capital facilities, renovations, and equipment purchases. General obligation bonds are direct obligations and pledge the full faith and credit of the issuing entity. These bonds are generally issued as 5 to 20-year serial bonds with equal amounts of principal maturing each year.

The following is a summary of general obligation bonds & notes:

# NOTE 8 - LONG-TERM DEBT (CONTINUED)

	Balance July 1, 2010	Borrowings	Retirements	Balance June 30, 2011
Vermont Municipal Bond Bank, bond payable, interest at 5.992% interest paid semi-annually, principal of \$250,000 due on December 1 <sup>st</sup> of each year until 2014, then \$245,000 due on December 1 <sup>st</sup> of each year until 2016, originally borrowed \$4,985,000 on July 21, 1996 for an addition.	\$1,735,000	\$ 0	\$250,000	\$1,485,000
Peoples United Bank, bond anticipation note payable, interest at 2.05% interest paid annually, principal of \$163,846 due on October 1, 2010 at which time it may be refinanced.	163,846	0	40,961	122,885
Vermont Environmental Protection Agency Drinking Water State Revolving Fund Note Payable (Engineering Phase), interest at 1.00% and Administration fee at 2.00%, paid annually, principal ranging from \$3,005 to \$5,270 due on November 1 <sup>st</sup> of each year from 2010 until 2031. Originally approved to borrow \$80,750 on December 2, 2009. Debt forgiveness from the State of VT is pending.		0	0	73,450
Vermont Environmental Protection Agency Drinking Water State Revolving Balance Fund Note Payable (Construction Phase), interest at 1.00% and Administration fee at 2.00%, paid annually, Principal ranging from \$1,617 to \$2,835 due on December 1st of each year from 2012 until 2031. Originally approved to borrow \$101,029 on Janua	7			

# NOTE 8 - LONG-TERM DEBT (CONTINUED)

	Balance July 1, 2010	Borrowings	Retirements	Balance June 30, 2011
2010, increased to \$144,250 on December 14, 2011. Of this amount, \$57,587 is eligible for ARRA loan subsidy and the balance is pending de	bt	C		
forgiveness with the State of VT. Vermont Environmental Protection Agency Drinking Water State Revolvi Balance Fund Note Payable (Construction Phase), interest at 1.00% and Administration fee at 2.00%, paid annually, principal ranging from \$1,8 to \$3,2627 due on December 1st of ea year from 2013 until 2032. Originally approved to borrow \$50,000 on July 6	% 1 60 ach	\$144,250	\$ 0	\$ 144,250
2011.	0	0	0	0
Merchants Bank Sinking Fund (Construction Bond) payable, interest Paid annually t 1%, Principal of \$199,000 due on maturity.	0	199,000	0	<u>    199,000</u>
Total Long-Term Debt	<u>\$1,972,296</u>	<u>\$343,250</u>	<u>\$290,961</u>	<u>\$2,024,585</u>

The annual debt service requirement to maturity for general obligation bonds and notes including interest are as follows:

Princip al	Interest	Total
\$ 290,961	\$ 86,327	\$ 377,289
296,275	74,976	371,251
296,434	59,057	355,491
250,637	28,516	279,153
250,806	13,687	264,493
639,470	48,332	687,802
<u>\$2,024,584</u>	<u>\$310,895</u>	<u>\$2,335,479</u>
	\$ 290,961 296,275 296,434 250,637 250,806 <u>639,470</u>	\$ 290,961 \$ 86,327 296,275 74,976 296,434 59,057 250,637 28,516 250,806 13,687 <u>639,470 48,332</u>

### NOTE 9 - CAPITAL LEASES

On September 24, 2010, the Harwood Union School District entered into a noncancellable lease agreement with Apple, Inc. for the lease of two (2) MacBooks and two (2) MacBook Learning Labs. This lease agreement qualifies as a capital lease, for accounting purposes and thus, has been recorded at the present value of the future minimum lease payments at the inception of the lease in the general long-term debt account group. The total amount due is \$51,142, to be paid in annual installments of \$17,047 over three (3) years with a buyout at the end for \$1.

The future minimum lease obligations and the net present value of these minimum lease payments are as follows:

During the year ended June 30, 2012	\$17,047
2013	17,047
Total minimum lease payments	34,094
Less amount representing interest	3,354
Present value of minimum lease payments	<u>\$30,740</u>

Interest rate on the capitalized lease is approximately 7.19 percent.

On June 14, 2011, the Harwood Union School District entered into a noncancellable lease agreement with Apple, Inc. for the lease of two (2) iPads, iPad Learning Labs and other accessories. This lease agreement qualifies as a capital lease, for accounting purposes and thus, has been recorded at the present value of the future minimum lease payments at the inception of the lease in the general long-term debt account group. The total amount due is \$15,606, to be paid in annual installments of \$5,202 over three (3) years with a buyout at the end for \$1.

The future minimum lease obligations and the net present value of these minimum lease payments are as follows:

During the year ended June 30, 2012	\$ 5,202
2013	5,202
Total minimum lease payments	10,404
Less amount representing interest	1,519
Present value of minimum lease payments	<u>\$ 8,885</u>

Interest rate on the capitalized lease is approximately 11.20 percent.

## NOTE 10 - RESTRICTED, COMMITTED AND ASSIGNED FUND BALANCES (Fund **Financial Statements**)

Restricted, committed and assigned fund balances represent amounts that must be used for specific purposes within that fund and cannot be spent otherwise without prior approval of funding source. A more detailed explanation is provided in Note 1. Reservations at year end are for the following:

General Fund:	
FY 11-12 Budget	<u>\$212,069</u>
Special Revenue Funds:	
Child Care Grant	\$ 2,935
Air Quality Grant	¢ 2,935 2,000
Care & Custody	986
Speak Out	1,176
Tobacco Use	1,416
CV Food Sys School Grant	29
SAT Cont. Ed Course	822
Center for Health & Learning	260
VPA Standard Leadership Project	711
Rwanda Fund	715
Total	<u>\$ 11,050</u>
Capital Projects Fund:	
Property Acquisition	\$ 2,698
Renovation Fund	608
Maintenance Reserve	63,617
Wood Chip Project	1,759
Construction Bond FY2012	847
Total	\$ 69,529
Other Governmental Fund:	
Bond Sinking Fund	\$ 11.287
Dona Shiking Lana	$\Psi$ 11, $\omega$ 07

### **NOTE 11 – NET ASSETS RESTRICTED (Government - Wide Financial Statements)**

Restricted net asset balances represent amounts that must be used for specific purposes and cannot be spent otherwise without prior approval of the funding source. Restrictions at year end are for the following:

# <u>NOTE 11 – NET ASSETS RESTRICTED (Government - Wide Financial Statements)</u> (CONTINUED)

Net Assets Restricted For Capital Projects:	
Property Acquisition	\$ 2,698
Renovation Fund	608
Maintenance Reserve	63,617
Wood Chip Project	1,759
Construction Bond FY2012	847
Total	<u>\$ 69,529</u>
Net Assets Restricted For Other Purposes:	
FY 11-12 Budget	\$212,069
Child Care Grant	2,935
Air Quality Grant	2,000
Care & Custody	986
Speak Out	1,176
Tobacco Use	1,416
CV Food Sys School Grant	29
SAT Cont. Ed Course	822
Center for Health & Learning	260
VPA Standard Leadership Project	711
Rwanda Fund	715
Bond Sinking Fund	11,287
Permanent Fund	88,956
Total	<u>\$323,362</u>

### NOTE 12 – TRANSFERS IN THE FUND BASED FINANCIAL STATEMENTS

The Union School District occasionally transfers funds to cover expenditures made in one fund for which the revenues are in another fund. The following transfers were made during the year.

Funds of 11,000 were transferred from the General Fund to the Other Governmental Fund – Bond Sinking Fund for the purpose of establishing the fund.

Funds of \$125,000 were transferred from the General Fund to the Capital Project Fund – Maintenance Reserve for the purpose of covering voter approved expenses.

## <u>NOTE 12 – TRANSFERS IN THE FUND BASED FINANCIAL STATEMENTS</u> (CONTINUED)

Funds of 31,102 and 2,370 were transferred from the General Fund to the Capital Project Fund – Water System Improvement and the Special Revenue Fund – SCW ARRA, respectively, for the purpose of supplementing the funds.

Funds of \$23,276 and \$74,533 were transferred from the Capital Project Funds – Maintenance Reserve and Construction Bond FY2012, respectively, to the Food Program for the purpose of assisting with operating expenses.

#### NOTE 13 - PENSIONS

#### VERMONT TEACHERS' RETIREMENT SYSTEM

All of the teachers employed by Union School District participate in the Vermont Teachers' Retirement System ("TRS"), a statewide multiple employer public employee retirement system covering all teachers in local school districts within the State of Vermont. The Vermont State statutes provide the authority under which benefit provisions and the State's obligation to contribute are established.

Required contributions to the system are made by the State of Vermont based upon a valuation report prepared by the System's actuary. TRS is a cost sharing public employee retirement system with one exception: all risks and costs are not shared by the Union School District but are the liability of the State of Vermont. TRS is funded through state and employee contributions and the Union School District has no legal obligation for paying benefits. The Vermont State Teachers Retirement System estimates the contributions on behalf of the Union School District's employees included in the teacher's retirement plan as required by Government Accounting Standards Board (GASB) Statement 24 to be 7.74% or approximately \$391,363.

Vesting occurs upon reaching five years of creditable service. Normal retirement requires the employee to be either 62 years of age or have 30 years of service. A member may receive a reduced benefit at age 55 with 10 or more years of service. A member that has 10 or more years of service and leaves teaching before age 55 is entitled to a vested retirement benefit payable at age 62 or a reduced amount at age 55.

Contributions by the employees are 5% of gross earnings and are withheld pre income tax by the Union School District. Such withholdings totaled \$252,821 during the year and were paid by the Union School District to the State of Vermont. The Union School District has no other liability

### NOTE 13 – PENSIONS (CONTINUED)

#### VERMONT TEACHERS' RETIREMENT SYSTEM (CONTINUED)

under the plan. The Union School District's total payroll for all employees during the year was \$6,783,753, with \$5,056,366 of such amount related to employees covered by the retirement plan.

Additional information and ten-year historical trend information can be obtained from the separately issued Vermont State Teachers' Retirement System Comprehensive Annual Financial Report.

### VERMONT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM

Employees other than Teachers are eligible to participate in the Vermont Municipal Employees' Retirement System ("VMERS") providing they work a minimum of 30 hours per week for the school year employee or a minimum of 24 hours per week for a calendar year employee. There are three levels of contributions and benefits in the System called Group A, Group B, Group C and Group D. The Union School District participates in Group A and B. Normal retirement for Group A members is age 65 and the completion of 5 years of creditable service, or age 55 and completion of 35 years of creditable service. Normal retirement for Group B members is age 62 and the completion of 5 years of creditable service. Normal retirement for Group B members is age 55 and the completion of 5 years of creditable service. Normal retirement for Group C and D members is age 55 and the completion of 5 years of creditable service. A member may receive reduced benefits at age 55 if they have 5 years of service and have made contributions for at least 2.5 years.

The System is an actuarial reserve, joint-contributory program. Both the members and the Union School District make contributions to the fund according to the following schedule:

	Group A	Group B	Group C	Group D
Employees' Contributions (% of gross wages)	2.5%	4.5%	9.0%	11.0%
The Union School District's contributions				
(% of gross wages)	4.0%	5.0%	6.5%	9.5%

There is a municipal defined contribution plan option with a 5% withholding and a 5.125% match.

Employee contributions are withheld pre income tax by the Union School District and are remitted to the State of Vermont. Such withholdings totaled \$46,404 during the year. The Union School District contributed \$51,849 during the year. The Union School District's total

### NOTE 13 – PENSIONS (CONTINUED)

#### VERMONT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM (CONTINUED)

payroll for all employees during the year was \$6,783,753, with \$1,041,689 of such amount related to employees covered by the Vermont Municipal Employees' Retirement System.

#### NOTE 14 - RISK MANAGEMENT

The Union School District is exposed to various risks of loss related to limited torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the Union School District carries commercial insurance. There have been no significant reductions in coverage from the prior year. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Union School District.

In addition, Harwood Union School District is a member of Vermont School Boards Association (Association). The Association has set up two insurance Trust; Vermont School Board Insurance Trust, Inc. (VSBIT) for Workers Compensation , Multi-Line Intermunicipal School Program, and Unemployment Compensation Program, and the Vermont Education Health Initiative (VEHI) for Medical Benefits. VSBIT and VEHI are nonprofit corporations formed to provide insurance and risk management programs for Vermont school districts and is owned by the participating districts. The Trusts are not licensed insurance carriers and members are not protected by the Vermont Insurance Guaranty Association.

To provide insurance coverage, VEHI has established a self-funded fully insured program in conjunction with Blue Cross and Blue Shield (BCBS). A portion of member contributions is used to purchase reinsurance and to fund a reserve required by the reinsurance. Contributions in excess of claims requirements, reserve fund requirements, reinsurance and administrative costs are returned to participants. The pooling agreement does not permit the pool to make additional assessments to its members.

To provide unemployment coverage, VSBIT has established a separate trust of funds from member contributions to pay administrative costs, unemployment claims, and to provide excess reinsurance protection. Contributions are based on payroll expense and the previous two year unemployment compensation experience. In the event that total contributions assessed to and made by all members result in an actual or projected financial deficit and VSBIT is unable to meet its required obligations, the Program will be terminated with each members assessed their proportionate share of the deficit.

### NOTE 14 - RISK MANAGEMENT (CONTINUED)

To provide worker's compensation coverage, VSBIT has established a separate trust of funds from member contributions to pay administrative costs and workers compensation coverage. Contributions are based upon formulas applied to payroll expense. At the end of the coverage period, the members will be assessed or refunded any difference between estimated contributions and actual expenses.

Multi-Line Intermunicipal School Program provides coverage for Property; Inland Marine and Boiler & Machinery; Crime; Commercial General Liability; Automobile/Garagekeepers; and Educators legal Liability. Annual contributions are based upon appropriate rates applicable to each Member; such rates are set based on recommendations of a qualified actuary, plus a proportionate share of all operational and administrative cost including excess reinsurance premiums incurred by the trust. In the event that total contributions assessed to and made by all members result in an actual or projected financial deficit and VSBIT is unable to meet its required obligations, the Program will be terminated with each members assessed their proportionate share of the deficit.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of asset and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### NOTE 15 - OPERATING LEASES

On June 14, 2010, Harwood Union School District entered into a lease agreement with Office Systems of VT for the lease of five copiers. The total amount due is \$54,615, to be paid in annual installments of \$18,205 over three (3) years. The following is a schedule of future minimum lease payments under this lease.

During the year ended June 30, 2012	\$18,205
2013	18,205
Thereafter	0
Total	<u>\$36,410</u>

Total lease payments made this year were \$18,205.

# NOTE 16 - LESSOR CONTRACT

On April 18, 2011, Harwood Union School District entered into a lease agreement with First Student for the lease of the Bus Barn through June 30, 2012. The total income from this lease is \$19,200 per year to be paid in monthly installments of \$1,600. The following is a schedule of future income generated under this lease.

During the year ended June 30, 2012	\$19,200
Thereafter	0
Total	<u>\$19,200</u>

### NOTE 17 - SUBSEQUENT EVENTS

On July 1, 2011, the Union School District took out a revenue anticipation note at Merchants Bank for \$1,000,000 at 1.75% interest. The principal and interest are due at maturity on June 30, 2012.

On June 24, 2011, the Union School District entered into an agreement with SB Collins, Inc. to pre-buy 10,000 gallons of fuel at \$3.298 per gallon. The total cost to the District for June 30, 2012, shall be \$32,980.

# NOTE 18 - COMMITMENTS

The Union School District participates in various state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Union School District has not complied with the rules and regulations governing the grants, refunds of any money recovered may be required and the collectibility of any related receivable at June 30, 2011 may be impaired. In the opinion of the Union School District, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying combined financial statements for such contingencies.

# NOTE 19 - RELATED PARTY

The Union School District has an ongoing financial responsibility to Washington West School District as defined in GASB 14, paragraph 71. Through Washington West School District's

### NOTE 19 - RELATED PARTY (CONTINUED)

assessment process, the Union School District's assessment can be increased to cover a share of any prior year deficits and decreased to share in any prior year surpluses. Included in the assessment process is a transportation agreement between Washington West Supervisory Union and First Student through June 30, 2012, on behalf of the Harwood Union School District. Separate financial statements on Washington West School District are available from Washington West School District.

Harwood Union School District provides services to the following school and school districts:

Duxbury School District	Fayston School District
Moretown School District	Waitsfield School District
Warren School District	Waterbury School District

Each District has an ongoing financial responsibility to the Union School District as defined in GASB 14 paragraph 71.

### NOTE 20 - CONTINGENCY

Annually, before November 1st, the Commissioner of the Vermont Department of Education notifies each school of its net cost per elementary and/or secondary pupil for the previous school year. If the School District received tuition students from other Vermont School Districts it must determine whether it overcharged the sending District. If it did, it must provide the overcharged District with a credit against current tuition or refund the overcharged amount.

The Union School District received State construction aid in the past for various projects. In the event that the school building was to be sold, this construction aid would have to be repaid out of the proceeds. The amount of State construction aid received since July 1970 is available only from the State of Vermont who at this time is unwilling to provide the amount to the School District. The amount of State construction aid is thought to be material.

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) **REVENUES:** \$ Tuition - Other LEAs 75.000 \$ 45.200 \$ (29.800)Investment Income 80,000 44,294 (35,706)Lease Income 19,200 19,200 598 Miscellaneous 598 \_ Private/Local: **Burnham Trust** 4,500 7,749 3,249 Medicaid IEP 17,268 16,858 (410)State: (528, 428)**Education Spending Grant** 10,340,729 9,812,301 **Technical Education** 175,567 175,567 148,065 12,059 Transportation Aid 160,124 Mainstream Block Grant 271,251 271,251 SPED Expenditures Reimbursement 850,255 919,867 69,612 Extraordinary Reimbursement 43,580 92.585 49.005 **Driver Education** 6,500 5.215 (1, 285)Vocational Transportation 30,000 51,532 21,532 High School Completion Grant 41,763 40,763 1,000 Federal: ARRA Education Spending Grant 352,861 352,861 \_ IDEA-B 151,000 52,153 (98, 847)TOTAL REVENUES 12,038,348 12,069,118 30,770 EXPENDITURES: Middle School: Regular Instruction 1100: Salaries 70,433 89,193 (18,760)110 **Tutor Salaries** 112 1.467 1,467 -Aide Salaries 3,430 3,578 (148)115 4,425 **Temporary Salaries** 8,712 120 13,137 Health Insurance 11,896 1,318 210 13,214 Social Security (393)220 6,768 7,161 Life Insurance 230 355 285 70 Retirement 172 179 240 (7)Workers Compensation 250 353 556 (203)**Unemployment Insurance** 260 85 85 -Professional Development 270 11.415 10.271 1.144 **Dental Insurance** 280 610 602 8

Variance Favorable Object Budget Actual (Unfavorable) 1,500 **Professional & Technical Services** 330 \$ \$ \$ 1,500 \_ Supplies 610 6,343 5.422 921 129,282 133,568 Subtotal (4, 286)Art Program 1102: Salaries 110 26.516 26.516 Health Insurance 210 2,504 2,969 (465) Social Security 220 2,028 1,966 62 Life Insurance 230 45 161 116 Workers Compensation 250 137 168 (31) **Unemployment Insurance** 260 58 58 -249 **Dental Insurance** 280 238 11 Equipment Repair 2,500 230 430 2,270 Supplies 610 2,500 2,435 65 **Books and Periodicals** 640 1,500 1,606 (106)Audio Visual Materials 650 500 451 49 Equipment 730 2,000 1,927 73 Subtotal 40,653 40,662 (9) Business Program 1103: Salaries 110 13,088 13,088 2,566 2,500 66 Health Insurance 210 Social Security 220 1,001 967 34 Life Insurance 230 81 58 23 Workers Compensation 250 67 83 (16)**Unemployment Insurance** 29 29 260 -**Dental Insurance** 280 22 128 (106)Audio Visual Materials 650 600 299 301 17,123 Subtotal 17,454 331 English Program 1105: Salaries 100,659 101,242 (583)110 510 Health Insurance 210 27,106 26,596 268 Social Security 220 7,700 7,432 Life Insurance 230 471 460 11 521 Workers Compensation 250 637 (116)Unemployment Insurance 260 58 58 **Dental Insurance** 280 1,219 1,163 56 Equipment Repair 430 650 650 Supplies 610 800 2,580 (1,780)

The accompanying notes are an integral part of these financial statements -46 -

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) Books and Periodicals 640 2,542 4,300 1,758 \$ \$ 143,484 142,652 Subtotal 832 Foreign Language Program 1106: Salaries 61,691 61,692 110 (1) Health Insurance 210 14,115 13,803 312 Social Security 220 4,719 4,498 221 Life Insurance 230 330 273 57 390 Workers Compensation 250 319 (71) **Unemployment Insurance** 260 86 86 **Dental Insurance** 576 280 604 28 Supplies 610 1,000 57 943 Books and Periodicals 640 600 1,471 (871) 400 Audio Visual Materials 650 107 293 Subtotal 83,864 82,867 997 Physical Education Program 1108: Salaries 110 58,205 46,579 11.626 Long-Term Substitute Salaries 14,092 (14.092)110 Health Insurance 6,048 7,115 210 13,163 Social Security 220 4,453 4,562 (109)204 Life Insurance 230 317 113 Workers Compensation 250 300 368 (68) Unemployment Insurance 260 29 29 -412 **Dental Insurance** 280 610 198 Equipment Repair 325 85 430 240 300 Supplies 610 300 Equipment 730 1,900 1.734 166 Subtotal 79,602 74,239 5,363 Family & Consumer Science Program 1109: Salaries 40,225 21,545 18,680 110 Health Insurance 210 5,227 5.027 200 Social Security 220 3,077 1,559 1,518 Life Insurance 230 194 94 100 Workers Compensation 250 209 255 (46) Unemployment Insurance 260 19 19 **Dental Insurance** 280 402 192 210 Equipment Repair 430 649 732 (83) Supplies 1,061 1,521 (460)610 **Books and Periodicals** 640 691 433 258

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) Audio Visual Materials 650 \$ 433 \$ 800 \$ (367)(15) Equipment 730 690 705 52,877 32,863 20,014 Subtotal Industrial Arts Program 1110: Salaries 110 15.099 15.099 Health Insurance 210 3,485 3,409 76 Social Security 220 1,155 1,073 82 Life Insurance 230 89 68 21 Workers Compensation 250 78 95 (17)**Unemployment Insurance** 260 9 9 -**Dental Insurance** 280 183 174 9 Equipment Repair 430 546 98 448 Supplies 610 2,893 2,893 Equipment 730 906 678 228 Subtotal 24,443 23,587 856 Math Program 1111: Salaries 121,882 110 121,882 \_ 17,758 17,144 Health Insurance 210 614 Social Security 220 9,324 9,146 178 Life Insurance 555 538 17 230 Workers Compensation 250 622 771 (149)Unemployment Insurance 260 58 58 **Dental Insurance** 280 1,219 1,163 56 Supplies (423)610 600 1.023 **Books and Periodicals** 640 9,750 3,778 5,972 Audio Visual Materials 1,400 1,400 650 730 500 500 Equipment \_ 163,668 155,445 8,223 Subtotal Music Program 1112: Salaries 110 61,158 61,158 8,495 Health Insurance 210 8,803 308 Social Security 220 4,679 4,553 126 270 Life Insurance 230 303 33 Workers Compensation 250 316 387 (71)Unemployment Insurance 260 58 58 **Dental Insurance** 280 567 541 26 1,333 Supplies 3,354 2,021 610 **Books and Periodicals** 640 130 130 -

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) Audio Visual Materials 650 \$ 160 \$ 183 \$ (23)Equipment 730 2.200 139 2.061 77,059 Subtotal 81,728 4,669 Science Program 1113: Salaries 110 130,342 107,513 22,829 Health Insurance 210 27,255 15,233 12,022 Social Security 220 9.971 7,983 1,988 Life Insurance 230 597 480 117 Workers Compensation 250 674 825 (151)**Unemployment Insurance** 260 58 58 -**Dental Insurance** 280 1,219 558 661 Equipment Repair 430 600 600 \_ Supplies 2,258 610 1,800 (458) **Books and Periodicals** 640 2,000 912 1,088 Audio Visual Materials 650 618 192 426 Equipment 730 1,900 114 1,786 136,068 Subtotal 177,034 40,966 Social Studies Program 1115: Salaries 110 120,210 116,498 3,712 Long-Term Substitute Salaries (12, 135)120 12,135 21,627 Health Insurance 210 30,465 (8,838)Social Security 220 9,324 9,047 277 Life Insurance 230 551 519 32 Workers Compensation 622 (142)250 764 Unemployment Insurance 260 58 58 **Dental Insurance** 637 280 1,219 582 150 Equipment Repair 430 150 Supplies 610 350 663 (313)**Books and Periodicals** 640 150 31 119 Audio Visual Materials 650 1,157 182 975 155,418 170,886 (15, 468)Subtotal Alternative Programs 1150: Salaries 110 45,079 46,647 (1,568)Substitute Salaries 120 8,416 (8, 416)10,734 Health Insurance 210 11,959 (1, 225)Social Security 220 3,449 3,755 (306) 225 Life Insurance 230 236 11 Retirement 240 53 (53) -

Schedule 1

	Object		Budget		Actual	Fa	ariance avorable avorable)
Workers Compensation	250	\$	233	\$	285	\$	(52)
Unemployment Insurance	260	Ŧ	58	Ŧ		Ŧ	58
Dental Insurance	280		659		582		77
Equipment Repair	430		1,400		1,131		269
Transportation	519		1,300		1,362		(62)
Property Insurance	521		75		275		(200)
Telephone	530		1,000		96		904
Supplies	610		638		1,210		(572)
Electricity	622		1,500		-		1,500
Books and Periodicals	640		500		78		422
Audio Visual Materials	650		250		120		130
Equipment	730		600		-		600
Subtotal			67,711	_	76,194		(8,483)
Special Education 1200:			, ,		, ,		
Salaries	110		131,435		129,742		1,693
Secretary Salaries	111		6,226		5,372		854
Aide Salaries	115		145,410		144,391		1,019
Temporary Salaries	120		-		2,151		(2,151)
Long-Term Substitute Salaries	120		-		245		(245)
Health Insurance	210		81,470		90,771		(9,301)
Social Security	220		21,655		20,604		1,051
Life Insurance	230		1,266		1,231		35
Retirement	240		7,832		7,533		299
Workers Compensation	250		707		1,788		(1,081)
Unemployment Insurance	260		866		-		866
Workshops	270		6,516		6,970		(454)
Dental Insurance	280		5,149		4,498		651
Counseling Services	330		17,500		-		17,500
Testing Services	332		8,500		8,650		(150)
Related Services	333		12,800		574		12,226
Equipment Repair	430		100		-		100
Advertising	540		100		-		100
Tuition	561		27,000		22,601		4,399
Travel	580		200		-		200
Supplies	610		1,200		654		546
Equipment	730	_	1,500	_	91		1,409
Subtotal			477,432		447,866		29,566

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) Co-Curricular Programs 1400: Salaries 110 \$ 20.986 \$ 21.152 \$ (166)**Coaching Salaries** 27,499 32,077 116 (4,578)Health Insurance 210 2,063 3,949 (1,886)Social Security 220 3,709 4,462 (753)Life Insurance 230 284 127 157 1,058 Retirement 240 355 (703)Workers Compensation 250 75 307 (232)Unemployment Insurance 260 63 63 323 219 104 **Dental Insurance** 280 Transportation 519 8,000 4,228 3.772 Supplies 610 47 (47) Uniforms 629 600 600 90 Music Festival 930 90 Athletics 932 4,360 3,566 794 **Music Non-Athletics** 934 1,034 1,034 Non-Athletics 935 470 520 (50) Partners Club 936 319 319 72,380 Subtotal 70,230 (2, 150)Guidance 2120: Support Staff Salaries 6,585 6,537 48 115 392 Health Insurance 210 2,637 2,245 Social Security 220 504 637 (133)Life Insurance 230 29 38 (9) Retirement 353 335 240 18 Workers Compensation 250 1 42 (41) Unemployment Insurance 34 260 34 **Dental Insurance** 280 98 111 (13)Equipment Repair 430 175 265 (90) Field Trips 510 325 (325) Supplies 610 550 221 329 **Books and Periodicals** 640 550 550 10,756 Subtotal 11,516 760 Health Services 2130: Salaries 110 12,470 12,470 **Assistant Salaries** 115 1,658 2,909 (1, 251)Health Insurance 210 2,280 2,170 110 Social Security 220 1,081 1,147 (66)

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) \$ \$ Life Insurance 230 \$ 85 62 23 Retirement 240 6 (2) 8 Workers Compensation 250 64 103 (39) **Unemployment Insurance** 260 38 38 Professional Development 270 181 181 **Dental Insurance** 280 117 111 6 Equipment Repair 430 39 39 Supplies 610 197 231 (34)Books and Periodicals 640 66 66 -18,282 19,201 Subtotal (919)Student Assistance Counseling 2140: Student Assistance Counselor 330 11,227 8,654 2,573 11,227 8,654 Subtotal 2,573 Speech Language Pathologist 2150: Salaries 110 17,833 17,832 1 Health Insurance 210 2.931 2.841 90 Social Security 220 1,364 1,287 77 Life Insurance 230 98 77 21 Workers Compensation 250 91 113 (22) Unemployment Insurance 29 260 29 **Dental Insurance** 280 153 145 8 22,499 22,2<u>95</u> 204 Subtotal Media Center 2220: 13,428 Salaries 110 13,071 (357)**Aide Salaries** 115 1,513 1,569 (56) **Temporary Salaries** 120 147 147 4,490 Health Insurance 4,568 78 210 Social Security 220 1,116 1.112 4 Life Insurance 230 23 89 66 Retirement 240 80 78 2 Workers Compensation 250 68 92 (24)**Unemployment Insurance** 260 37 37 -Professional Development 270 181 181 **Dental Insurance** 280 111 168 57 **Contract Services** 330 837 520 317 Equipment Repair 430 106 106 Supplies 296 95 201 610 **Books and Periodicals** 640 4,487 4,403 84

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) Audio Visual Materials 650 907 44 863 S \$ \$ 27,671 26,008 Subtotal 1,663 Audio Visual & Technology 2223: Salaries 9,292 9,110 182 116 Assistant Salaries 118 3,410 4,871 (1, 461)Health Insurance 210 3,444 4,074 (630) Social Security 220 972 1,029 (57) Life Insurance 230 72 59 (13)Retirement 240 675 710 (35) 2 Workers Compensation 250 60 (58) **Unemployment Insurance** 260 66 66 **Dental Insurance** 280 146 111 35 **Contract Services** 300 1,387 (1,387)Equipment Repair 430 970 970 Supplies 5,661 4,426 1,235 610 Equipment 730 2,803 515 <u>2,28</u>8 Subtotal 27,500 26,365 1,135 Board of Education 2310: Salaries 110 1,597 1,200 397 Social Security 220 37 122 85 Retirement 240 57 (57) Unemployment Insurance 260 1,722 1,964 (242)**Board Expenses** 310 765 764 1 **Contract Services** (112)330 191 303 Legal Services 360 4,715 1,704 3,011 Insurance 1,750 (40) 523 1,710 Advertising 540 765 374 391 Printing 550 1,339 1,004 335 Travel 580 96 96 -Elections 590 191 191 -Supplies 610 1,500 765 735 VSBA Dues 810 478 478 9,970 Subtotal 15,191 5,221 Board Treasurer 2313: Salaries 110 58 115 (57) Travel 580 58 58 Subtotal 116 115 1

Variance Favorable (Unfavorable) Object Budget Actual Board Auditor 2317: Salaries 110 \$ 86 \$ \$ 86 Subtotal 86 -86 Supervisory Union 2321: Assessment 331 43,258 43,303 (45)43,258 43,303 Subtotal (45) Administration 2400: Salaries 110 97,169 107,499 (10, 330)Support Staff Salaries 27,844 25,343 2,501 111 Health Insurance 210 32,215 31,539 676 Social Security 220 9,563 8,508 1,055 Life Insurance 230 1,110 830 280 Retirement 240 1,422 1,300 122 Workers Compensation 250 507 802 (295)Unemployment Insurance 260 226 226 -Professional Development 270 2.172 969 1,203 **Dental Insurance** 280 1,298 1,330 (32) Climate 5,605 340 7,614 2,009 Equipment Repair 430 2,114 2,114 Postage 2,690 310 531 3,000 Printing 550 2,000 2,000 Travel 580 500 487 13 Supplies 610 3,171 6,601 (3, 430)Equipment 730 (3, 292)500 3,792 Copier Lease 739 6,950 5,357 1,593 **VSBA** Dues 810 1,881 2,347 (466)Subtotal 201,256 201,403 (147) Business Manager 2521: Assessment 331 8,590 8,696 (106)Subtotal 8,590 8,696 (106)Fiscal Services 2525: Assessment 331 17,721 17,937 (216)Subtotal 17,721 17,937 (216)Board Audit 2526: 1,070 Audit Services 370 1,183 113 Subtotal 1,183 1,070 113

> The accompanying notes are an integral part of these financial statements - 54 -

Schedule 1

	Object	Budget		Actual	Favo	ance orable orable)
Buildings/Grounds Maintenance 2600:						
Salaries	110	\$ 50,620	\$	48,931	\$	1,689
Summer Salaries	116	-		173		(173)
Overtime Salaries	130	2,037		5,069		(3,032)
Health Insurance	210	10,851		10,140		711
Social Security	220	3,238		4,093		(855)
Life Insurance	230	176		228		(52)
Retirement	240	2,257		2,642		(385)
Workers Compensation	250	7		301		(294)
Unemployment Insurance	260	201		-		201
Dental Insurance	280	561		738		(177)
Contract Services - Maintenance	300	-		8,749		(8,749)
Contract Services	330	-		2,944		(2,944)
Trash Removal	421	3,429		2,014		1,415
Snow Removal	422	2,851		2,572		279
Equipment Repair	430	9,868		18,504		(8,636)
Repair Materials	431	4,879		5,604		(725)
Bus Barn Maintenance	433	-		1,646		(1,646)
Long-Term Maintenance	445	2,009		13,123	(	(11,114)
Property Insurance	521	5,958		5,725		233
Telephone	530	6,888		7,246		(358)
Supplies	610	8,064		8,446		(382)
Electricity	622	29,350		24,688		4,662
Gas	623	861		259		602
Oil	624	5,740		5,580		160
Woodchips	625	11,384		1,117		10,267
Equipment	730	 2,813		395		2,418
Subtotal		 164,042		180,927	(	(16,885)
Special Eduction Transportation 2700:						
Contract Services	519	5,000		-		5,000
Subtotal		 5,000	_			5,000
Pupil Transportation 2710:		 0,000				0,000
Contract Services	519	69,874		60,069		9,805
	515					
Subtotal		 69,874		60,069		9,805
Total Middle School		 2,409,892		2,320,228		89,664

Schedule 1

	Object	Budget Actual		Actual	Fa	ariance avorable avorable)
High School:						
Regular Instruction 1100:						
Salaries	110	\$ 5,000	\$	6,000	\$	(1,000)
Consulting Salaries	110	-		2,500		(2,500)
Mentoring Salaries	110	6,000		6,000		-
Tutor Salaries	112	6,050		8,040		(1,990)
Aide Salaries	115	77,739		85,590		(7,851)
Cafeteria Monitor Salaries	115	-		5,774		(5,774)
Retirement/Sick Leave Salaries	116	24,841		24,841		-
Temporary Salaries	120	56,006		59,640		(3,634)
Health Insurance	210	39,720		40,144		(424)
Social Security	220	11,077		14,862		(3,785)
Life Insurance	230	315		285		30
Retirement	240	4,293		4,595		(302)
Workers Compensation	250	13		779		(766)
Unemployment Insurance	260	374		-		374
Professional Development	270	48,082		96,470		(48,388)
Dental Insurance	280	1,533		1,379		154
Professional Services	330	2,500		9,984		(7,484)
Related Services	333	1,000		3,692		(2,692)
Equipment Repair	430	564		-		564
Tuition	560	-		2,735		(2,735)
Tuition - In-State	565	-		766		(766)
Supplies	610	 20,637		18,661		1,976
Subtotal		 305,744		392,737		(86,993)
Drivers Education 1100:						
Salaries	110	63,335		63,335		-
Health Insurance	210	15,553		15,233		320
Social Security	220	4,845		4,604		241
Life Insurance	230	291		279		12
Workers Compensation	250	326		401		(75)
Unemployment Insurance	260	29		-		29
Professional Development	270	919		40		879
Dental Insurance	280	610		582		28
Contract Services	330	16,200		16,650		(450)
Equipment Repair	430	1,350		1,321		29
Supplies	610	500		608		(108)
Gas/Oil	626	1,000		1,555		(555)

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) Books and Periodicals 640 800 686 114 S \$ \$ Subtotal 105,758 105,294 464 English as a Second Language 1100: Salaries 110 64,812 64,812 **Tutor Salaries** 112 400 400 Health Insurance 210 11,691 11,363 328 Social Security 220 4,958 4,696 262 Life Insurance 230 295 285 10 Workers Compensation 250 334 410 (76)Unemployment Insurance 260 29 29 -**Dental Insurance** 280 610 487 123 Supplies 40 610 550 510 **Books and Periodicals** 1,100 640 1,161 (61) Subtotal 84,779 83,724 1,055 High School Completion 1100: 569 Tuition 39,752 (39,752)Subtotal \_ 39,752 (39,752)Art Program 1102: Salaries 110 157.549 157,549 Health Insurance 25,217 27,258 (2,041)210 Social Security 220 12.052 11.666 386 Life Insurance 230 724 694 30 Workers Compensation 250 803 997 (194)Unemployment Insurance 260 86 86 **Dental Insurance** 280 1,579 925 654 Equipment Repair 430 8,000 8,640 (640) Supplies 19,500 19,307 193 610 Books and Periodicals 640 1,500 1,204 296 Audio Visual Materials 1,000 1,027 650 (27)229,267 Subtotal 228,010 (1, 257)Business Program 1103: Salaries 110 46,404 46,404 235 Health Insurance 210 9,098 8,863 121 Social Security 220 3,550 3,429 Life Insurance 230 219 206 13 294 Workers Compensation 250 240 (54) 260 29 29 Unemployment Insurance

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) **Dental Insurance** 280 \$ 77 \$ 454 \$ (377)Supplies 610 1.400 1.642 (242)Books and Periodicals 250 240 640 10 61,532 (265) Subtotal 61,267 English Program 1105: Salaries 110 355,691 340,177 15,514 Substitute Salaries 120 2,915 (2,915)83,739 1,795 Health Insurance 210 81,944 Social Security 220 27,210 24,526 2.684 Life Insurance 230 1,659 1,584 75 Workers Compensation 250 1,839 (437)2,276 Unemployment Insurance 260 192 192 **Dental Insurance** 280 3,658 3,489 169 Equipment Repair 430 750 750 Supplies 3,200 3,761 (561)610 **Books and Periodicals** 640 14,400 14,734 (334)Subtotal 492,338 475,406 16,932 Foreign Language Program 1106: Salaries 110 308,427 310,207 (1,780)Health Insurance 44,810 43,258 1,552 210 Social Security 220 23,595 22,963 632 Life Insurance 230 1,402 1,365 37 Workers Compensation 250 1,574 1,952 (378)Unemployment Insurance 173 260 173 -**Dental Insurance** 280 3,055 1,916 1,139 Supplies 3,400 (1,524)610 4,924 Books and Periodicals 3,200 640 277 2,923 Audio Visual Materials 650 1,300 1,300 390,936 Subtotal 386,862 4,074 Physical Education Program 1108: Salaries 110 151,720 139,464 12,256 Health Insurance 210 24,080 13,274 10.806 220 Social Security 11,607 10,472 1,135 Life Insurance 230 699 604 95 Workers Compensation 250 769 960 (191)Unemployment Insurance 260 65 65 1,068 304 **Dental Insurance** 280 1,372 Equipment Repair 430 325 240 85

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) Field Trips 510 \$ 1,800 \$ 1,758 \$ 42 Supplies 610 400 755 (355)Equipment 5,100 5,189 730 (89)197,937 173,784 24,153 Subtotal Family & Consumer Science Program 1109: Salaries 110 101,106 91,577 9,529 Health Insurance 210 15,047 14,541 506 Social Security 220 7,735 6,774 961 Life Insurance 230 463 398 65 509 (130)Workers Compensation 250 639 **Unemployment Insurance** 260 46 46 448 **Dental Insurance** 280 1,274 826 Equipment Repair 430 2,302 862 1,440 Supplies 610 6,581 7.061 (480)**Books and Periodicals** 740 640 1,269 529 Audio Visual Materials 650 1,234 1,094 140 5,010 Equipment 730 2,996 2,014 Subtotal 142,576 127,297 15,279 Industrial Arts Program 1110: 100.258 94,656 5,602 Salaries 110 Health Insurance 210 8,471 7,954 517 Social Security 220 7,867 7,049 818 Life Insurance 230 471 449 22 Workers Compensation 520 (129)250 649 Unemployment Insurance 260 49 49 **Dental Insurance** 48 280 1,037 989 Equipment Repair 430 275 (275)Supplies 610 9,893 12,297 (2,404)**Books and Periodicals** 640 1,000 1,000 Equipment 730 2,361 972 1,389 131,927 125,2<u>90</u> Subtotal 6,637 Math Program 1111: 357,139 Salaries 110 365,523 (8, 384)Health Insurance 210 93,081 87,526 5,555 Social Security 220 27,321 26,350 971 Life Insurance 230 1,693 1,691 2 Workers Compensation 250 1,824 (420) 2,244 Unemployment Insurance 260 202 202

Schedule 1

	Object		Budget	Actual		Variance Favorable (Unfavorable)		
Dental Insurance	280	\$	3,963	\$	3,097	\$	866	
Supplies	610	•	2,600		1,488	•	1,112	
Books and Periodicals	640		14,000		15,720		(1,720)	
Audio Visual Materials	650		3,140		2,536		604	
Equipment	730		2,500		2,500		-	
Subtotal			507,463		508,675		(1,212)	
Music Program 1112:								
Salaries	110		120,553		120,174		379	
Health Insurance	210		28,360		27,751		609	
Social Security	220		9,222		8,852		370	
Life Insurance	230		569		531		38	
Workers Compensation	250		609		763		(154)	
Unemployment Insurance	260		86		-		<b>86</b>	
Dental Insurance	280		1,262		1,109		153	
Equipment Repair	430		4,150		3,849		301	
Supplies	610		6,722		9,180		(2,458)	
Books and Periodicals	640		780		596		184	
Audio Visual Materials	650		730		242		488	
Equipment	730		2,200		5,536		(3,336)	
Subtotal			175,243	_	178,583		(3,340)	
Science Program 1113:								
Salaries	110		408,193		374,653		33,540	
Substitute Salaries	120		-		9,590		(9,590)	
Health Insurance	210		63,137		68,821		(5,684)	
Social Security	220		31,227		28,135		3,092	
Life Insurance	230		1,860		1,701		159	
Workers Compensation	250		2,083		2,588		(505)	
Unemployment Insurance	260		202		-		202	
Dental Insurance	280		4,268		3,435		833	
Equipment Repair	430		2,200		840		1,360	
Supplies	610		8,800		6,141		2,659	
Books and Periodicals	640		5,000		7,790		(2,790)	
Audio Visual Materials	650		800		475		325	
Equipment	730		3,100	_	5,856		(2,756)	
Subtotal			530,870		510,025		20,845	
Social Studies Program 1115:								
Salaries	110		351,972		357,170		(5,198)	
Health Insurance	210		69,223		69,265		(42)	

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) 26,217 709 Social Security 220 \$ 26,926 \$ \$ Life Insurance 230 1.642 1.543 99 Workers Compensation 250 1,819 (408)2,227 **Unemployment Insurance** 260 189 189 **Dental Insurance** 280 3,353 3,150 203 **Contract Services** 331 5,000 5,000 -Equipment Repair 430 980 980 \_ Supplies 610 1,500 4,209 (2,709)Books and Periodicals 640 3,551 8,383 (4,832)Audio Visual Materials 650 9,855 3,772 6,083 Equipment 730 91 4,027 (3,936)476,101 Subtotal 479,963 (3, 862)Comprehensive Programs 1123: Supplies 610 3,300 3,300 3,300 3,300 Subtotal -Crossroads Program 1150: Salaries 45,079 46,647 110 (1.568)Substitute Salaries 8,416 (8,416)120 Health Insurance 210 10,734 11,959 (1, 225)Social Security 4,334 (885) 220 3,449 Life Insurance 230 236 225 11 Retirement 240 53 (53) 233 Workers Compensation 250 285 (52) Unemployment Insurance 260 58 58 -77 **Dental Insurance** 290 659 582 Equipment Repair 1,400 269 430 1,131 Transportation 519 1,300 1,369 (69) **Property Insurance** 521 275 275 Telephone 530 1,000 99 901 Supplies 610 433 1,335 (902)Electricity 622 1,500 1,385 115 Books and Periodicals 640 800 878 (78) Audio Visual Materials 650 515 120 395 730 600 328 272 Equipment 78,151 Subtotal 68,271 (9,880)Community Learning Center 1151: Salaries 121,557 144,210 (22, 653)110 Health Insurance 210 31,080 30,465 615

Schedule 1

	Object	Budget		Actual	Variance Favorable (Unfavorable)	
Social Security	220	\$ 9,299	\$	11,106	\$ (1	,807)
Life Insurance	230	547	·	540		
Workers Compensation	250	616		769		(153)
Unemployment Insurance	260	58		-		<b>.</b> 58
Dental Insurance	280	1,219		582		637
Contract Services	330	5,075		6,240	(1	,165)
Field Trips	510	515		483	,	32
Telephone	530	1,700		432	1	,268
Supplies	610	893		494		399
Electricity	622	-		2,805	(2	,805)
Energy - Oil	624	-		901		(901)
Books and Periodicals	640	600		-		600
Audio Visual Materials	650	515		-		515
Equipment	730	 1,030		3,858	(2	,828)
Subtotal		 174,704		202,885	(28	,181)
Special Education 1200:						
Salaries	110	594,129		583,321	10	,808,
Secretary Salaries	111	26,392		25,451		941
Tutor Salaries	112	17,675		22,643	(4	,968)
Aide Salaries	115	238,166		242,211	•	,045)
Temporary Salaries	120	5,575		4,927	,	648
Health Insurance	210	272,464		258,469	13	,995
Social Security	220	67,468		62,012	5	,456
Life Insurance	230	3,901		3,952		(51)
Retirement	240	13,642		13,215		427
Workers Compensation	250	3,120		5,549	(2	,429)
Unemployment Insurance	260	1,684		-	1	,684
Workshops	270	10,860		15,274	(4	,414)
Dental Insurance	280	12,640		9,578	3	,062
Counseling Services	330	80,250		30,412		,838
Testing Services	332	21,250		59,084	(37	,834)
Related Services	333	13,100		62,768	(49	,668)
Equipment Repair	430	300		-		300
Advertising	540	100		379		(279)
Tuition - In-State	565	235,119		128,255		,864
Travel	580	200		1,411		,211)
Supplies	610	9,500		13,403	•	,903)
Equipment	730	16,300		6,520	9	,780

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) <u>5,</u>357 **Copier Lease** 739 (5,357)\$ \$ 1,643,835 1,554,191 Subtotal 89,644 Vocational 1300: 46,708 Salaries 110 46,708 **Temporary Salaries** 120 280 280 Health Insurance 210 234 234 Social Security 220 3.573 3.573 Life Insurance 230 196 23 219 Workers Compensation 250 241 296 (55)Unemployment Insurance 260 29 29 -Professional Development 270 773 773 **Dental Insurance** 280 610 582 28 Equipment Repair 430 265 265 Tuition 569 225,000 262.939 (37, 939)Travel 580 700 319 381 Supplies 610 630 490 140 **Books and Periodicals** 600 600 640 -Audio Visual Materials 650 300 \_ 300 280,162 315,103 (34,941) Subtotal Co-Curricular Programs 1400: 87,694 Salaries 110 90,339 (2,645)**Coaching Salaries** 116 111.653 101,787 9,866 Long-Term Substitute Salaries 120 8,764 (8,764)Health Insurance 14,302 (2, 424)210 16,726 Social Security 220 14,249 15,232 (983) Life Insurance 1,437 230 580 857 Retirement 240 1,431 4,324 (2,893)Workers Compensation 250 313 (1.013)1,326 Unemployment Insurance 260 174 174 200 Professional Development 270 (200)**Dental Insurance** 280 835 941 (106)**Professional Services** 350 3,500 3,108 392 Repairs and Maintenance 430 2,100 2,100 Facility Rental 21,000 26,095 (5,095)440 Transportation 519 45,044 40,344 4,700 Travel 580 (65) 65 3,704 Supplies 610 3,630 (74)Uniforms 629 4,050 8,101 (4,051)

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) Equipment 730 \$ 1,250 \$ 8,000 \$ (6,750)Training Room Equipment 731 3.500 534 2.966 Intramurals Equipment 1,500 237 1,263 732 Dues and Fees 810 7.500 9.603 (2, 103)Musical 929 500 786 (286)Music Festival 930 410 410 Musical - Fall Play 931 500 500 \_ Officials Activity Account 932 31,220 30,974 246 Music Non-Athletics 934 4,761 5,303 (542) Non-Athletics 935 1,630 40 1,590 Partners Club 936 4,506 4,179 327 Subtotal 368,689 382,202 (13, 513)Guidance Program 2120: Salaries 110 203,630 203.629 1 Extra Days Salaries 7,616 7,713 110 (97) Support Staff Salaries 115 27,894 27,945 (51) Health Insurance (12, 478)210 33,600 46,078 Social Security 220 18,294 17,552 742 Life Insurance 230 1.036 1,043 (7)Retirement 240 1,424 1,433 (9) 1,046 Workers Compensation 250 1,517 (471)Unemployment Insurance 260 230 230 Workshops 2,000 2,000 270 **Dental Insurance** 27 280 2,242 2,215 Equipment Repair 430 475 475 **Field Trips** 510 1,200 985 215 Supplies 610 3,300 4.417 (1, 117)**Books and Periodicals** 640 1,100 395 705 1,595 Equipment 730 1,500 (95)**Copier Lease** 739 5,357 (5, 357)Subtotal 306,587 323,874 (17, 287)Health Services 2130: Salaries 110 52,817 52,817 7,024 12,268 (5,244)Assistant Salaries 115 Health Insurance 210 9,663 9,193 470 Social Security 220 4,578 4,854 (276)Life Insurance 230 279 267 12 Retirement 382 240 375 (7)

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) Workers Compensation 250 \$ 274 \$ 66 \$ 208 Unemployment Insurance 260 65 65 Professional Development 819 819 270 **Dental Insurance** 280 700 470 230 Equipment Repair 430 144 144 Supplies 610 675 1,298 (623) Books and Periodicals 640 190 190 -Subtotal 77,603 81,226 (3.623)Student Assistance Counseling 2140: **Contract Services** 330 8,654 11,227 2,573 Subtotal 11,227 8,654 2,573 Home School Coordinator 2150: 13,035 13,035 Salaries 110 Health Insurance 210 2.907 2.841 66 Social Security 220 997 958 39 Life Insurance 230 81 81 Workers Compensation 250 66 66 29 29 Unemployment Insurance 260 **Dental Insurance** 280 153 24 129 Subtotal 17,268 16,858 410 Speech Language Pathologist 2150: Salaries 54,498 53,498 1,000 110 Health Insurance 210 8.797 8.522 275 307 Social Security 220 4,169 3,862 Life Insurance 230 249 234 15 Workers Compensation 250 277 345 (68)Unemployment Insurance 29 260 29 436 **Dental Insurance** 280 457 21 Subtotal 68,476 66,897 1,579 Occupational/Physical Therapy Services 2160: **Contract Services** 330 15,318 (15, 318)Subtotal \_ 15,318 (15, 318)Media Center 2220: 57.682 56.874 808 Salaries 110 (236)**Aide Salaries** 115 6,405 6,641 **Temporary Salaries** 666 120 666 Health Insurance 210 18,985 18,647 338

Schedule 1

	Object	Budget	Actual	Variance Favorable (Unfavorable)
Social Security	220	\$ 4,903	\$ 4,708	\$ 195
Life Insurance	230	286	273	13
Retirement	240	345	332	13
Workers Compensation	250	287	405	(118)
Unemployment Insurance	260	62	-	62
Professional Development	270	819	225	594
Dental Insurance	280	697	714	(17)
Contract Services	330	2,835	1,783	1,052
Equipment Repair	430	394	40	354
Supplies	610	1,104	537	567
Books and Periodicals	640	19,003	18,982	21
Audio Visual Materials	650	3,843	186	3,657
Subtotal		118,316	110,347	7,969
Audio Visual & Technology 2223:				
Salaries	116	39,336	38,585	751
Assistant Salaries	118	14,441	20,630	(6,189)
Health Insurance	210	14,667	16,979	(2,312)
Social Security	220	4,114	4,357	(243)
Life Insurance	230	231	300	(69)
Retirement	240	2,747	3,009	(262)
Workers Compensation	250	10	255	(245)
Unemployment Insurance	260	278		278
Dental Insurance	280	620	761	(141)
Contract Services	300	-	5,873	(5,873)
Equipment Repair	430	3,620	-	3,620
Lease Expense	440	-	2,924	(2,924)
Supplies	610	20,451	21,212	(761)
Equipment	730	10,457	14,384	(3,927)
Subtotal		110,972	129,269	(18,297)
Board of Education 2310:		· · · ·	<u> </u>	
Salaries	110	6,749	5,785	964
Social Security	220	516	414	102
Retirement	240	-	243	(243)
Unemployment Insurance	260	7,278	8,298	(1,020)
Reimbursments	310	3,225	3,236	(11)
Contract Services	330	809	1,284	(475)
Legal Services	360	19,929	7,306	12,623
Insurance	523	7,290	10,877	(3,587)
		, -	,	

Variance Favorable Object Budget Actual (Unfavorable) Advertising 540 \$ 3,235 \$ 1,653 \$ 1,582 4,252 Printing 550 5.661 1.409 Travel 580 404 404 -Elections 590 809 809 Supplies 3,858 4,500 642 610 **VSBA Dues** 810 2,022 2,022 Subtotal 62,427 47,206 15,221 Board Treasurer 2313: Salaries 110 242 485 (243)Travel 580 242 242 -Subtotal 484 485 (1)Board Auditor 2317: 365 Salaries 110 365 -Subtotal 365 365 Supervisory Union 2321: Assessment 331 184,416 183,413 1,003 Subtotal 184,416 183,413 1,003 Administration 2400: Salaries 100,967 76,320 110 177,287 Support Staff Salaries 111 80.763 82,727 (1,964)Health Insurance 210 63,864 49,315 14,549 Social Security 220 19.741 14.463 5,278 Life Insurance 1,659 1,240 419 230 Retirement 240 3.989 4.185 (196)250 915 1,679 (764)Workers Compensation **Unemployment Insurance** 260 318 318 Professional Development 270 1,306 1,306 \_ **Dental Insurance** 280 2.308 1.869 439 Climate 340 7,886 11,220 (3, 334)Equipment Repair 430 7,886 3,845 4,041 Postage 4,399 531 17,587 13,188 Printing 550 8,800 7,483 1,317 Travel 580 789 216 573 Supplies 610 12,579 20,105 (7, 526)(6,206) Equipment 730 2,000 8,206 Copier Lease 739 19,214 10,714 8,500

#### Schedule 1

Schedule 1

Variance Favorable Object Budget Actual (Unfavorable) VSBA Dues 810 7,066 7,018 \$ (48)\$ \$ Subtotal 435,909 338,488 97,421 Business Manager 2521: Assessment 331 36,620 36,833 (213)Subtotal 36.620 36,833 (213)Fiscal Services 2525: Assessment 331 75,549 75,972 (423) Subtotal 75.549 75.972 (423)Board Audit 2526: Audit Services 370 4,999 4,530 469 Subtotal 4,999 4,530 469 Short-Term Interest 2527: 830 21,060 68,940 Arbitrage Interest 90,000 90,000 21,060 68,940 Subtotal Buildings/Grounds Maintenance 2600: Salaries 110 210,525 207.599 2.926 Summer Salaries 116 734 (734)8,532 **Overtime Salaries** 130 3,549 4,983 Health Insurance 210 50,644 41,634 9,010 Social Security 220 16,758 15,574 1,184 Life Insurance 230 865 1,049 (184)Retirement 11,183 10,375 808 240 Workers Compensation 250 (1, 221)37 1,258 Unemployment Insurance 260 1,052 1,052 **Dental Insurance** 280 3,203 3.125 78 Contract Services - Maintenance 300 37,063 (37,063)-**Contract Services** 330 11.593 (11, 593)Trash Removal 14,497 8,200 6,297 421 Snow Removal 422 12.049 9.329 2.720 Equipment Repair 430 41,710 87,200 (45, 490)**Repair Materials** 431 20,621 24.325 (3,704)**Bus Barn Maintenance** 433 6,952 (6,952)\_ Long-Term Maintenance 445 8,491 55,803 (47, 312)Property Insurance 521 25,400 25,140 260 Telephone 530 29,112 30,129 (1,017)Supplies 610 36,665 37,732 (1,067)Graduation 620 7,000 5,075 1,925

Variance Favorable (Unfavorable) Object Budget Actual 104,597 Electricity 622 124,051 \$ 19,454 \$ \$ Gas 623 3.639 1.097 2.542 Oil 24,260 23,633 627 624 Woodchips 625 48,116 46,390 1,726 Equipment 730 11,888 1,743 10,145 Subtotal 710,298 800,898 (90.600)Special Education Transportation 2700: **Contract Services** 85,927 519 195,000 109,073 Subtotal 195,000 85,927 109,073 Transportation 2710: **Contract Services** 519 295,789 294,234 1,555 Subtotal 295,789 294,234 1,555 **Total High School** 9,052,212 120,003 9,172,215 TOTAL EXPENDITURES 11,582,107 11,372,440 209,667 EXCESS OF REVENUES OVER (UNDER) EXPENDITURES 456,241 240,437 696,678 OTHER FINANCING SOURCES (USES): Transfer To Capital Project Fund (156,102) (125,000)(31, 102)Transfer To Other Governmental Fund (11,000)(11,000)Transfer To Debt Service Fund (425, 159)(416, 539)8,620 Transfer To Enterprise Fund (22,000)22,000 EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES (115, 918)113,037 228,955 FUND BALANCE, JULY 1, 2010 115,918 214,994 330,912 FUND BALANCE, JUNE 30, 2011 443,949 -\$ 443,949 \$

Schedule 1

	Harwood Union School District Combining Balance Sheet Special Revenue Funds June 30, 2011													edule 2 ge 1 of 3)
	Child Care Care & Grant Custody					Medicaid	As	Student ssistance Program		Air Quality		Vext Step - Vermont Student	ę	Subtotals
ASSETS: Current Assets: Cash													\$	-
Accounts Receivable - State Accounts Receivable - Supervisory Union Accounts Receivable - Other			\$	16,762	\$	4,335	\$	2,897						16,762 7,232 -
Due From Other Funds	\$	2,935		-		161,132		-	\$	2,000	\$	3,795		169,862
Total Current Assets		2,935		16,762		165,467		2,897	_	2,000	_	3,795		193,856
TOTAL ASSETS	\$	2,935	\$	16,762	\$	165,467	\$	2,897	\$	2,000	\$	3,795	\$	193,856
LIABILITIES AND FUND BALANCES:														
Liabilities:													¢	
Accounts Payable - Other Due To Other Funds			\$	15,776			\$	2,670					\$	- 18,446
Deferred Revenue		-	Ψ	-	\$	165,467	Ψ	2,070		-	\$	3,795		169,489
Total Liabilities	\$	-		15,776	¥	165,467		2,897	\$	-	¥ —	3,795	_	187,935
Fund Balances:														
Unassigned		0.005		000						0.000				-
Restricted		2,935		986		-		-		2,000		-		5,921
Total Fund Balances		2,935		986				-		2,000				5,921
TOTAL LIABILITIES & FUND BALANCES	\$	2,935	\$	16,762	\$	165,467	\$	2,897	\$	2,000	\$	3,795	\$	193,856

Harwood Union School District Combining Balance Sheet Special Revenue Funds June 30, 2011 Schedule 2 (page 2 of 3)

	Co-Curricular Sport Camp	Sp	eak Out	٦	Fobacco Use	-	/ Food /stems		SAT ontinuing ducation		Rowland Grant	S	ubtotals
ASSETS: Current Assets: Cash Accounts Receivable - State Accounts Receivable - Supervisory Union Accounts Receivable - Other												\$	-
Due From Other Funds	-	\$	1,176	\$	1,416	\$	29	\$	822	\$	15,967		- 19,410
Total Current Assets	\$ -	<u> </u>	1,176	Ψ	1,416	Ψ	29	Ψ	822	Ψ	15,967		19,410
Total Guilent Assets	φ -		1,170		1,410		29		022		15,907		19,410
TOTAL ASSETS	<u>\$</u> -	\$	1,176	\$	1,416	\$	29	\$	822	\$	15,967	\$	19,410
LIABILITIES AND FUND BALANCES: Liabilities: Accounts Payable - Other Due To Other Funds Deferred Revenue	\$ 587										15,967	\$	- 587 15,967
	-	<u> </u>		<u>_</u>		<u>~</u>	-	<u>_</u>					
Total Liabilities	587	<u> </u>	-	<u>\$</u>		<u>\$</u>		<u>\$</u>			15,967		16,554
Fund Balances: Unassigned Restricted Total Fund Balances	(587 (587		1,176 1,176		<u>1,416</u> 1,416		<u>29</u> 29		<u>822</u> 822		-		(587) <u>3,443</u> <u>2,856</u>
TOTAL LIABILITIES & FUND BALANCES	<u>\$</u> -	\$	1,176	\$	1,416	\$	29	\$	822	\$	15,967	\$	19,410

		Special Reve June 30	enue	Funds						(pug	,0 0 0 0
	vanda Tund	SCW ARRA	Le	PA Student eadership Project		Central Health & Learning	ater Tank blacement	S	Subtotals		Totals
ASSETS:											
Current Assets: Cash Accounts Receivable - State	\$ 212							\$	212	\$	212 16,762
Accounts Receivable - Supervisory Union Accounts Receivable - Other		\$ 39,961	\$	1,113					39,961 1,113		47,193 1,113
Due From Other Funds Total Current Assets	 503 715	 - 39,961	_	- 1,113	<u>\$</u>	260 260	\$ -		763 42,049	_	190,035 255,315
TOTAL ASSETS	\$ 715	\$ 39,961	\$	1,113	\$	260	\$ -	\$	42,049	\$	255,315
LIABILITIES AND FUND BALANCES: Liabilities:										•	
Accounts Payable - Other Due To Other Funds Deferred Revenue	-	\$ 39,961 -	\$	402		-	\$ 12,818 -	\$	12,818 40,363 -	\$	12,818 59,396 185,456
Total Liabilities	\$ -	 39,961		402	\$	-	 12,818	_	53,181		257,670
Fund Balances: Unassigned							(12,818)		(12,818)		(13,405)
Restricted Total Fund Balances	 715 715	 		711 711		260 260	 - (12,818)		1,686 (11,132)		11,050 (2,355)
TOTAL LIABILITIES & FUND BALANCES	\$ 715	\$ 39,961	\$	1,113	\$	260	\$ -	\$	42,049	\$	255,315

Harwood Union School District

Combining Balance Sheet

Schedule 2

(page 3 of 3)

#### Harwood Union School District Combining Statement of Revenues, Expenditures and Changes in Fund Balances Special Revenue Funds For The Year Ended June 30, 2011

Schedule 3

(page 1 of 3)

	ild Care Grant	Care & Custody	As	itudent sistance rogram		Air Quality	١	ext Step - /ermont Student		Curricular ort Camp	Spe	ak Out	S	ubtotals
REVENUES: Donations Private/Local/Other State Federal	 	\$ 459,329 	\$	8,689	_		\$	346			\$	2,500	\$	- - 462,175 8,689
TOTAL REVENUES	\$ 	 459,329		8,689	<u>\$</u>	-		346	<u>\$</u>			2,500		470,864
EXPENDITURES: Direct Services Support Services: Students Instructional Staff		459,329		8,689				346		541		1,731		461,947 8,689 -
Food Services Construction Services	 -	 		-	_					-		-		-
TOTAL EXPENDITURES	 	 459,329		8,689	_			346		541		1,731		470,636
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-	-		-		-		-		(541)		769		228
FUND BALANCES, JULY 1, 2010	 2,935	 986				2,000				(46)		407		6,282
FUND BALANCES, JUNE 30, 2011	\$ 2,935	\$ 986	\$	-	\$	2,000	\$		\$	(587)	\$	1,176	\$	6,510

#### Harwood Union School District Combining Statement of Revenues, Expenditures and Changes in Fund Balances Special Revenue Funds For The Year Ended June 30, 2011

Schedule 3

(page 2 of 3)

	C	mmunity Climate Change	bacco Jse	-	/ Food /stems	SAT ontinuing ducation	F	Rowland Grant	F	Rwanda Fund	SCW ARRA	S	ubtotals
REVENUES: Donations Private/Local/Other State Federal	\$	4,290	 		-	\$ 7,390	\$	5,005	\$	48,515	\$ 78,382	\$	- 65,200 - 78,382
TOTAL REVENUES		4,290	\$ -	<u>\$</u>		 7,390		5,005		48,515	 78,382		143,582
EXPENDITURES: Direct Services Support Services: Students		4,290				7,055		5,005		47,800	21,327		85,477
Instructional Staff Food Services Construction Services			 -		224	 -					 57,055 -		- 57,055 224 -
TOTAL EXPENDITURES		4,290	 		224	 7,055		5,005		47,800	 78,382		142,756
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES		-	-		(224)	335		-		715	-		826
FUND BALANCES, JULY 1, 2010			 1,416		253	 487				-	 -		2,156
FUND BALANCES, JUNE 30, 2011	\$	-	\$ 1,416	\$	29	\$ 822	\$		\$	715	\$ -	\$	2,982

#### Harwood Union School District Combining Statement of Revenues, Expenditures and Changes in Fund Balances Special Revenue Funds For The Year Ended June 30, 2011

Schedule 3

(page 3 of 3)

**VPA** Student Central Vermont Energy Leadership Health & Community Water Tank Efficiency Project Replacement Totals Learning Foundation Subtotals **REVENUES**: Donations \$ 300 \$ 300 \$ 300 Private/Local/Other 1,113 \$ 500 \$ 3,500 5,113 70,313 State 462,175 -Federal 45,584 45,584 132,655 \$ -TOTAL REVENUES 45,584 1,413 500 3,500 \$ 50,997 665,443 **EXPENDITURES:** Direct Services 702 240 3,500 12,818 17,260 564,684 Support Services: Students 8,689 -Instructional Staff 57,055 -Food Services 224 Construction Services 45,584 45,584 45,584 TOTAL EXPENDITURES 45,584 702 3,500 62,844 240 12,818 676,236 EXCESS OF REVENUES OVER (UNDER) EXPENDITURES 711 260 (12, 818)(11, 847)(10,793)-FUND BALANCES, JULY 1, 2010 8,438 ----FUND BALANCES, JUNE 30, 2011 (2<u>,355</u>) 711 \$ 260 (12,818) (11,847) \$ \$ \$ \$ \$ \$

## Harwood Union School District Combining Balance Sheet Capital Projects June 30, 2011

	Pr	eLong operty juisition	 novation Fund	5	Water System provement	Wood Chip Project	iintenance Reserve	Co	onstruction Bond		Totals
ASSETS: Current Assets: Cash Accounts Receivable - State Due From Other Funds Total Current Assets	<u>\$</u>	2,698 2,698	\$ <u>608</u> 608	\$	<u> </u>	\$ 1,184,162 	\$ 63,607 <u>10</u> 63,617	\$	<u>847</u> 847	\$	63,607 1,184,162 <u>5,922</u> 1,253,691
TOTAL ASSETS	\$	2,698	\$ 608	\$		<u>\$ 1,185,921</u>	\$ 63,617	\$	847	\$	1,253,691
LIABILITIES AND FUND BALANCES: Liabilities: Due To Other Funds Loan Payable Total Liabilities	\$		\$ 	\$	7,300 - 7,300	<u>\$ 1,184,162</u> 1,184,162	\$ 	\$	<u> </u>	\$	7,300 <u>1,184,162</u> 1,191,462
Fund Balances: Unassigned Committed Total Fund Balances		2,698 2,698	 608 608		(7,300) 	<u> </u>	 <u>63,617</u> 63,617		<u>847</u> 847	_	(7,300) <u>69,529</u> 62,229
TOTAL LIABILITIES & FUND BALANCES	\$	2,698	\$ 608	\$	-	\$ 1,185,921	\$ 63,617	\$	847	\$	1,253,691

The accompanying notes are an integral part of these financial statements - 76 -

Schedule 4

#### Harwood Union School District Combining Statement of Revenues, Expenditures and Changes in Fund Balances Capital Projects For The Year Ended June 30, 2011

DeLong Water Property System Wood Chip Construction Renovation Maintenance Reserve Bond Acquisition Fund Improvement Project Totals **REVENUES**: Investment Income \$ 376 \$ 7 \$ 383 Refunds and Reimbursements 3,280 3,280 Private/Local 4,000 16,303 20,303 TOTAL REVENUES 4,376 19,590 23,966 - \$ -\$ - \$ \$ **EXPENDITURES:** Operation and Maintenance of Building 72,461 72,461 Construction Services 143,210 67,058 -210,268 TOTAL EXPENDITURES 67,058 72,461 143,210 282,729 --EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (67.058)(68,085) (123,620) (258, 763)OTHER FINANCING SOURCES (USES): Loan/Bond Proceeds 144,250 199,000 343,250 Transfers In 31,102 125,000 156,102 Transfers Out (23, 276)(74, 533)(97, 809)-EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES 108,294 33,639 847 142,780 FUND BALANCES, JULY 1, 2010 2,698 608 (115, 594)1,759 29,978 (80, 551)-FUND BALANCES, JUNE 30, 2011 1,759 2,698 608 (7,300) \$ 63,617 \$ 847 \$ 62,229 \$ \$ \$

The accompanying notes are an integral part of these financial statements

- 77 -

Schedule 5

## Schedule 6

## Harwood Union School District Combining Balance Sheet Proprietary Fund Type - Enterprise Funds June 30, 2011

	Food Program	Cafeteria Plan	Totals
ASSETS: Current Assets: Accounts Receivable - Other Due From Other Funds Inventory	\$	\$ 141 -	\$         8,663 10,887 2,029
Total Current Assets	21,438	141	21,579
Other Assets: Fixed Assets - net Total Other Assets	<u> </u>		<u> </u>
TOTAL ASSETS	<u>\$ 139,900</u>	<u>\$ 141</u>	\$ 140,041
LIABILITIES AND FUND EQUITY: Liabilities: Accounts Payable - Other Total Liabilities	<u>\$                                    </u>	<u>\$ 141</u> 141	<u>\$                                    </u>
Fund Equity: Retained Earnings Total Fund Equity	<u>130,602</u> 130,602		<u>    130,602</u> <u>   130,602</u>
TOTAL LIABILITIES & FUND EQUITY	<u>\$ 139,900</u>	<u>\$ 141</u>	\$ 140,041

## Harwood Union School District Combining Statement of Revenues, Expenditures and Changes in Fund Balances Proprietary Fund Type - Enterprise Funds For The Year Ended June 30, 2011

	Food Program	Cafeteria Plan	Totals
Operating Revenues: Sales Miscellaneous Total Operating Revenues	\$ 460,498 5,181 465,679	<u>-</u> \$ -	\$ 460,498 5,181 465,679
		<u> </u>	
Operating Expenses:	224 007		224 907
Salaries and Benefits	334,897		334,897
Repairs and Maintenance Travel and Consultant	3,089 496		3,089 496
Utilities	3,954		3,954
Food and Supplies	228,235		228,235
Equipment	2,875		2,875
Depreciation	8,644	-	8,644
Total Operating Expenses	582,190	-	582,190
Operating Income (Loss)	(116,511)		(116,511)
Non-Operating Revenue:			
State Sources:			
Restricted Grants:			
State Match	4,019		4,019
Child Nutrition Breakfast	642		642
Child Nutrition Other	893		893
Federal Sources:			
Restricted Grants:			
School Breakfast Program	17,808		17,808
School Lunch Program	69,010		69,010
Commodities	19,587		19,587
Total Non-Operating Revenue	111,959		111,959
Income (Loss) Before Transfers	(4,552)	-	(4,552)
Operating Transfers In (Out)	97,808		97,808
Net Income (Loss)	93,256	-	93,256
Retained Earnings, July 1, 2010	37,346_		37,346
Retained Earnings, June 30, 2011	\$ 130,602	<u>\$</u> -	\$ 130,602

## Schedule 8

## Harwood Union School District Combining Statement of Cash Flows Proprietary Fund Type - Enterprise Funds For The Year Ended June 30, 2011

	Food Program	Cafeteria Plan	Totals
Cash Flows From Operating Activities: Received From Customers/Grantors Payments To Employees and Fringe Benefits Payments To Vendors and Supplies Net Cash Used By Operating Activities	\$ 455,462 (337,187) (237,947) (119,672)	<u>-</u> \$	\$ 455,462 (337,187) (237,947) (119,672)
Cash Flows From Noncapital Financing Activities: State Aid Received Support From (To) Other Funds Net Cash Used By Noncapital Financing Activities	111,959 <u>102,159</u> 214,118		111,959 <u>102,159</u> 214,118
Cash Flows From Capital and Related Financing Activities Purchase of Fixed Assets	: (94,446)		(94,446)
Cash Flows From Investing Activities: None			
Net Increase (Decrease) in Cash	-	-	-
Cash, July 1, 2010			
Cash, June 30, 2011	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Reconciliation of Operating Income (Loss) to Net Cash Used By Operating Activities:			
Cash Provided From Operating Activities: Operating Income (Loss) Adjustments to Reconcile Net Income to Cash Provided (Used) By Operating Activities:	<u>\$ (116,511)</u>	<u>\$ -</u>	<u>\$ (116,511)</u>
Depreciation (Increase) Decrease in Accounts Receivable - Other Increase (Decrease) in Accounts Payable - Other Increase (Decrease) in Accrued Expenses	8,644 (10,217) 702 (2,290) (2,161)	<u>-</u>	8,644 (10,217) 702 (2,290) (2,161)
Total Adjustments Net Cash Provided (Used) By Operating Activities	(3,161) \$ (119,672)	- \$ -	<u>(3,161)</u> \$ (119,672)

## Harwood Union School District Combining Balance Sheet Governmental Fund Type - Permanent Fund June 30, 2011

	Do	oshua ouglass emorial	l	larwood Faculty Award	ames Izor ⁄Iemorial	I	Kathy MacKay Award		Willis Merusi Trust		Rebekah cholarship		Richard Wein Memorial	F	Warren Iowland holarship		Totals
ASSETS: Current Assets:																	
Cash			\$	5,000	\$ 11,137	\$	6,099	\$	10,000	\$	5,000	\$	40,500	\$	4,700	\$	82,436
Due From Other Funds	\$	5,204		469	 48		114	_	202		103		506		-		6,646
Total Current Assets		5,204		5,469	 11,185		6,213	_	10,202		5,103		41,006		4,700		89,082
TOTAL ASSETS	\$	5,204	\$	5,469	\$ 11,185	\$	6,213	\$	10,202	\$	5,103	\$	41,006	\$	4,700	\$	89,082
LIABILITIES AND FUND BALANCES: Liabilities:																	
Due To Other Funds		-		-	 -		-		-		-		-	\$	126	<u>\$</u>	126
Total Liabilities	\$	-	\$	-	\$ 	\$	-	\$	-	\$		\$			126		126
Fund Balances:																	
Spendable		113		469	48		114		202		103		(994)		(126)		(71)
Unspendable		5,091		5,000	 11,137		6,099		10,000		5,000		42,000		4,700		89,027
Total Fund Balances		5,204		5,469	 11,185		6,213	_	10,202	_	5,103	_	41,006		4,574	_	88,956
TOTAL LIABILITIES & FUND BALANCES	\$	5,204	\$	5,469	\$ 11,185	\$	6,213	\$	10,202	\$	5,103	\$	41,006	\$	4,700	\$	89,082

The accompanying notes are an integral part of these financial statements - 82 -

Schedule 10

#### Harwood Union School District Combining Statement of Revenues, Expenses and Changes in Fund Balances Governmental Fund Type - Permanent Fund For The Year Ended June 30, 2011

Schedule 11

	Joshua Douglass Memorial	Harwood Faculty Award	James Izor Memorial	Kathy MacKay Award	Willis Merusi Trust	Rebekah Scholarship	Richard Wein Memorial	Warren Howland Scholarship	Totals
REVENUE: Investment Income Contributions	\$	\$58 	\$ <u>127</u>	\$       56 	\$ 114 	\$ <u>57</u>	\$	\$	\$     1,002 950
TOTAL REVENUE	1,012	58	127	56	114	57	481	47	1,952
EXPENDITURES: Awards	1,000	150_	150_		<u>-</u>	<u>-</u>	2,000	500	3,800
TOTAL EXPENDITURES	1,000	150	150	<u> </u>	<u> </u>		2,000	500	3,800
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	12	(92)	(23)	56	114	57	(1,519)	(453)	(1,848)
FUND BALANCES, JULY 1, 2010	5,192	5,561	11,208	6,157	10,088	5,046	42,525	5,027	90,804
FUND BALANCES, JUNE 30, 2011	<u>\$                                    </u>	<u>\$                                    </u>	\$ 11,185	<u>\$ 6,213</u>	\$ 10,202	<u>\$                                    </u>	\$ 41,006	<u>\$ 4,574</u>	\$ 88,956



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## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the School Board Harwood Union School District

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Harwood Union School District, Vermont as of and for the year ended June 30, 2011, which collectively comprise the entity's basic financial statements and have issued our report thereon dated January 27, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered Harwood Union School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Harwood Union School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Harwood Union School District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether Harwood Union School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Harwood Union School District in a separate letter dated January 27, 2012.

This report is intended solely for the information and use of the School Board, management, others within the entity, and state and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

## Angolano & Company

Angolano & Company Shelburne, Vermont Firm Registration Number 92-0000141

January 27, 2012



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## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the School Board Harwood Union School District

## Compliance

We have audited the compliance of Harwood Union School District with the types of compliance requirements described in the OMB *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2011. Harwood Union School District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Harwood Union School District's management. Our responsibility is to express an opinion on Harwood Union School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Harwood Union School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Harwood Union School District's compliance with those requirements.

In our opinion, Harwood Union School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2011.

## Internal Control Over Compliance

The management of Harwood Union School District is responsible for establishing and maintaining effective internal control over compliance with the requirement s of laws,

regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Harwood Union School District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Harwood Union School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the School Board, management, others within the entity, and state and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

## Angolano & Company

Angolano & Company Shelburne, Vermont Firm Registration Number 92-0000141

January 27, 2012

## Harwood Union School District Schedule of Findings and Questioned Costs For the Year Ended June 30, 2011

## SECTION I – SUMMARY OF AUDITORS' RESULTS

## Financial Statements

1. Type of auditors' report issued	1. Type of auditors' report issued		Unqualified	
2. Internal control over financial reporting	:			
<ul><li>Material weakness(es) identified?</li><li>Significant deficiency(ies) identified not</li></ul>		Yes	No _X_	
considered to be material weakness(es)?		Yes	No _X_	
3. Noncompliance material to financial statements noted?		Yes	No _X_	
Federal Awards				
Internal control over major programs:				
<ul><li>Material weakness(es) identified?</li><li>Significant deficiency(ies) identified not</li></ul>		Yes	No _X_	
considered to be material weakness(		Yes	No _X_	
Type of auditors' report issued		Unqualified		
Any audit findings that are required to be reported in accordance with 510(a) of Circular A-133?		Yes _X_	No	
Identification of major programs:				
<u>CFDA Number(s)</u> 84.394 84.027	Name of Federal Program of Cluster ARRA Education Spending Grant IDEA-B			
Dollar threshold used to distinguish between Type A and Type B programs:		\$300,000		
Auditee qualified as low-risk auditee		Yes	No _X_	

Harwood Union School District Schedule of Findings and Questioned Costs For the Year Ended June 30, 2011

## SECTION II – FINDINGS RELATING TO THE FINANCIAL STATEMENTS WHICH ARE REQUIRED TO BE REPORTED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

None

# SECTION III – FINDINGS AND QUESTIONED COSTS RELATED TO FEDERAL AWARDS

None

## SECTION IV – SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

None.

## Harwood Union School District Schedule of Expenditures of Federal Awards For The Year Ended June 30, 2011

Federal Grantor/Pass -Through Grantor/Program Title	Federal CFDA No.	Agency Pass Through Number	Federal Expenditures		
U.S. Department of Agriculture: Passed Through the State of Vermont					
School Lunch Program	10.555	4450	\$ 69,010		
School Breakfast Program	10.553	4452	17,808		
Food Distribution	10.565	4456	19,587		
Subtotal			106,405		
U.S. Department of Energy:					
Passed Through Environmental ARRA Loan AR3-002 "State	Conservatio	n			
and Tribal Assistance Grant"	81.1xx		144,250		
Passed Through Vermont Clean Energy Development Fund Energy Efficiency and					
Conservation Block Grant Subtotal	81.128 0	02240-AEECBG-MUN-033	<u>61,886</u> 206,136		
U.S. Department of Education: Passed Through the State of Vermont					
ARRA Education Spending Grant	84.394	4110	352,861		
Passed Through Washington West Supervisory Union					
Title I	84.010	4250	78,382		
IDEA-B Subtotal	84.027	4226	<u>52,153</u> <u>483,396</u>		
U.S. Department of Health: Passed Through the State of Vermont					
State DD Council	93.630	03400-10-SOU-HUHS-6	1,731		
Totals			<u>\$797,668</u>		

The accompanying notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

Harwood Union School District Footnotes to the Schedule of Expenditures of Federal Awards For The Year Ended June 30, 2011

## NOTE A – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Harwood Union School District and is presented on the modified accrual basis, which recognizes revenue when it becomes measurable and available as net current assets and expenditures when the related liability is incurred. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

## NOTE B – FOOD DISTRIBUTION

Nonmonetary assistance is reported in the schedule at fair market value of the commodities received and disbursed. At June 30, 2011, the Harwood Union School District had food commodities totaling \$2,029 in inventory.



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To the School Board Harwood Union School District

In planning and performing our audit of the financial statements of Harwood Union School District as of and for the year ended June 30, 2011, in accordance with auditing standards generally accepted in the United States of America, we considered Harwood Union School District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Harwood Union School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Harwood Union School District's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in Harwood Union School District's internal control to be significant deficiencies.

In addition, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. Our comments and suggestions regarding those matters are summarized below. We previously reported on the Harwood Union School District's internal control in our report dated January 27, 2012. This letter does not affect our report dated January 27, 2012 in the financial statements of Harwood Union School District.

Deficiencies :

Grant Revenues:

Monies received from an energy grant were netted against the equipment purchased with the monies. Netting of receipts and expenditures is a violation of General Accepted Accounting Principles for governmental accounting.

Transfers Between Funds:

Transfers were made out of the general fund and coded as an object 446 which is a repair and maintenance code. Transfers should be properly coded and identified in the accounting as either transfers in or out, and need to be matched to the amount in the corresponding fund.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various personnel within Harwood Union School District, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of the School Board, management, others within the entity, and state and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

## Angolano & Company

Angolano & Company Shelburne, Vermont Firm Registration Number 92-0000141

January 27, 2012



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August 24, 2011

To the School Board Harwood Union School District

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of **Harwood Union School District** for the year ended June 30, 2011. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, Government Auditing Standards and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 24, 2011. Professional standards also require that we communicate to you the following information related to our audit.

## Significant Audit Findings

## Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Harwood Union School District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during June 30, 2011. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the lives of property, plant, and equipment is based on expected usefulness. We evaluated the key factors and assumptions used to develop

the lives of property, plant, and equipment in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of Fund Balances and Net Assets in Notes 10 and 11 to the financial statements as to how any surplus is to be used in future fiscal years.

## Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

## Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

## Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

## Management Representations

We have requested certain representations from management that are included in the management representation letter.

## Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of School Board and management of Harwood Union School District and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Angolano & Company

Angolano & Company, Shelburne, Vermont Firm Registration Number 92-0000141