

**Harwood Unified Union School District
Community Engagement Committee
Wednesday, November 8, 2017**

5:00pm – 6:00pm

Harwood Union High School Library

Present at the meeting: Alycia Biondo, Maureen McCracken, Lorraine Wargo, Christine Sullivan

Meeting Minutes:

1. Call to order: Call to order at 4:42
2. Approve meeting minutes of the October 27, 2017 meeting: Maureen moves to approve, alycia seconds, motion passes.
3. Additions/Deletions to the agenda: none
4. Public Comment: none
5. Continue brainstorming/review of information from the Lake Morey conference on Community Engagement and the work ahead: The group talked about the importance of having an engagement committee, importance of opening public conversations when others avenues are narrowing, educating the public on how to maneuver public comment vs. being on the agenda, public forums should have a single focus but should be open at the end for other things that might be brewing in a particular town, discussion on how we behave inside of the engagement forums as board members and how we relay that people are being validated and heard but their concerns may not determine the outcome of decisions, engaging can also mean a single board member being out for coffee and welcoming people to come and chat, is it okay to visit schools on our own as board members, being put on the agenda for facilities committee would be a good way to visit a school
6. Re-group on a possible date/time/scope of first public forum/meeting: how we are going to approach the budget/should it be the first topic? September should really be the time when we do a public forum on budget. Possibly give a presentation on the direction we are heading. Ask what are the community's priorities on the 5 goals of our district. On budget, create a small survey and have a forum that matches that survey, ask about budget and how the community thinks they would like us to engage with them. Should we have a facilitator? Lorraine? Name tags for board members present, name tags for community members present, definitely have a minute taker. Monday the 18th, in the HUHS library at 5:30-7:00 as a tentative date/time/place. Maureen will send an email to board voicing that we want to inform the board that we are going from being exploratory to concrete, we want to have a forum and a survey. Chart note taking?
7. Set next time/date for Community Engagement Committee meeting: Wednesday November 15th 4:30-6pm HUHS library.
8. Adjourn: Maureen moved to adjourn at 6:11, Lorraine seconded, motion passed.