

**Harwood Union Unified School District
Community Engagement Committee
Wednesday, November 15, 2017
4:30pm - 6:00pm
Harwood Union High School Library**

Present: Alycia Biondo, Maureen McCracken, Lorraine Wargo, Tom Cahalan

Meeting Minutes

1. Call to order: call to order at 4:30pm
2. Approve meeting minutes of 11/8/17 meeting: Lorraine moved, Maureen seconded, motion passed
3. Additions/Deletions to the agenda: none
4. Public Comment: none
5. Discussion on document from Maureen/presentation of document to the Board: Alycia will ask if everyone has had a chance to read the document. Alycia will introduce the information and ask for the motions and ask the board for edits or feedback on the proposal. There was discussion on behavior of committee during the potential forum, being sensitive to the board and how they are feeling about open forums, possibly share the strengthening and sustaining public education in Vermont Guideline for Communities. Share the link with Board and Public/possibly on website <https://www.publicagenda.org/media/public-engagement-in-vermont>
6. More work on the possible forum and public survey: Discussion on who/how the survey will be issued, for how long will it be put out and what is the timeline for return (possibly till the 5th of January), (school community survey monkey, fpf link to page to take the survey), talk with communications group about putting out the word for the event, food/snacks, flip charts-parameters of use, opening statement by the chair to describe the act 46 unification and what the combined district looks like now (actually naming the schools), addressing public comment in the board meeting and the purpose of the formation of the committee and why we are doing what we are doing and finally discussion on how we are going to process and relay what information and feedback we have gathered.
7. Set time/date for next meeting: tentative Tuesday November 21st and Wednesday December 6th at 4:30pm HUHS library
8. Adjourn: Lorraine moved to adjourn at 5:19, Tom seconded motion passed