

HARWOOD UNIFIED UNION SCHOOL DISTRICT
Facilities Workgroup
Harwood Union High School Facilities Office
Meeting of August 23, 2017
APPROVED

In Attendance: Alycia Biondo, Rosemarie White

Also in Attendance: Michelle Baker, Ray Daigle, Chris Keating (Valley Reporter)

1. The meeting was called to order at 3:38 p.m.
2. Additions and Deletions to Agenda – none were requested.
3. Minutes of Prior Meeting - A request was made to approve the minutes from the Facilities Workgroup meeting of June 14, 2017. Alycia made the motion and the motion passed.
4. Warren Elementary School:
Construction Project Update - Ray reported construction is on schedule. He is meeting with an official from the State to tour the building in anticipation of obtaining a certificate of occupancy to allow students to enter the building on Monday. Ray sees ten items which still need to be addressed, but does not consider them as major. Many of the items to be addressed pertain to issues unrelated to the construction project, for example installing a guardrail on stairs leading to a reading nook on the second floor and removing a curtain across a door opening.

Additionally, the State inspector noted several items which must be addressed within the next school year including: making every electrical outlet tamper resistant; investigating all lights within the school since nine have been found to have wiring which failed, and replacing them as needed; make the pull stations for the fire alarms ADA compliant; and, addressing the fire doors which must be kept closed or have electronic door openers installed because, if any of the doors are kept open, the school would be fined for each day and each door which was propped open.

Ray also stated the interior portion of the project will be substantially complete by the weekend with final work to be finished by mid to late September.

Storm Water Update – Town of Warren has received the grant to complete the work to alleviate the storm water issues. This work is slated to be done in the summer of 2018. In conjunction with this project, Ray is working on a memo of understanding between the Town and HUUSD on how to proceed with this work as well as future property related concerns.

5. Moretown Elementary School Drainage project update:

The Town did not win the grant because it was deemed the project pertained to flood mitigation. Consequently, the Town is researching other grants to help offset the cost of the project.

6. Fayston Elementary Makerspace:

The makerspace is just about complete. The lights are on order and should be in this week.

7. Crossett Brook:

No change from last meeting. A new Facilities Supervisor was hired to replace Bud who retired. Ray wanted the new person to start before he picked up this project.

8. Harwood Union High School:

Track Update – Received the final report from Truex Cullins which will be presented to the full Board at the 8/30 meeting.

21st Century Capital Improvement Project – This project will be picked up again as the HUUSD Board considers the vision for the District and the data to be presented in the near future about building capacity, student enrollment and the efficient distribution of students amongst the buildings to maximize educational opportunities and quality. The administration is still in the process of compiling the data and is expected to make a presentation before the next budget season.

9. Other Business –

- a. Ray is in the process of working with the Administrators of each school to compile a list of the maintenance needs for each building.

10. Next meeting is to be held at Warren Elementary on September 27th at 4:00 p.m.

11. Adjournment. A motion was made by Rosemarie to adjourn the meeting at 4:38 p.m. The motion passed.

Respectfully submitted,

Rosemarie White
Chair