

**HARWOOD UNIFIED UNION SCHOOL DISTRICT  
Facilities Committee  
Warren Elementary School  
and  
Harwood Union High School Library  
Meeting of December 7, 2016**

**APPROVED MINUTES**

**In Attendance:** Alycia Biondo, Alex Thomsen (arrived at 3:55 p.m.), Rosemarie White

**Also in Attendance:** Michelle Baker, Lloyd Cuenin, Ray Daigle, Beth Peterson

1. The meeting was called to order at 3:45 p.m.
2. A request was made for any additions or deletions to the Agenda. None were made.
3. A request was made to approve the minutes from the Facilities Committee meeting of November 9, 2016. Alycia Biondo made the motion, Rosemarie White seconded and the motion passed.
4. Warren Elementary School tour – Beth Peterson and Lloyd Cuenin took the Committee on a tour of the Warren School facilities focusing primarily on items which are not currently slated to be completed in the scope of the upcoming construction project funded by the \$2,550,000 bond. The tour showed the deterioration which had occurred in the school over the years due to lack of upkeep. At the end of the tour, Alex Thomsen stated there were classrooms in the school which she would not want her children in because of the current condition of the rooms.

At 4:20, the meeting recessed to reconvene at the Harwood Union High School Library.

At 5:03 the meeting reconvened in the Facilities Office at Harwood Union High School with all attending except for Lloyd Cuenin and Beth Peterson.

5. TruexCullens report on the Warren School. Michelle Baker informed the Committee twelve contracting firms expressed interest in the construction project which was a very favorable number. The high number of firms interested in the project should lead to more competitive bids.

The firms were pre-qualified based upon certain standards including financial and bonding capacity, references and experience with projects of this size. Based upon these standards, it was decided two of the firms were not qualified for the scope of the project. Michelle also stated once the remaining firms submitted bids, the District is obligated to take the lowest bid. However, if two or more bids come within 1% of the other, the District can then choose whichever of the similar bids they want.

Based upon the fact the Warren School construction project is now ramping up, it was decided a regular update to the full HUUSD board would be prudent due to the project still being under construction when the Warren School District is absorbed into the HUUSD.

6. Other Business. None was noted.
7. Next Meeting is to be held on January 11<sup>th</sup> at the Waitsfield Elementary School at 3:30 pm
8. Adjournment. Motion was made by Alex Thomsen to adjourn the meeting. Alycia Biondo seconded the motion which was then passed unanimously.

Respectfully submitted,

Rosemarie White  
Chair