

**HARWOOD UNIFIED UNION SCHOOL DISTRICT**  
**Facilities Workgroup**  
**Thatcher Brook Primary School**  
**Meeting of May 10, 2017**

**APPROVED MINUTES**

**In Attendance:** Alycia Biondo, Alex Thomsen, Rosemarie White

**Also in Attendance:** Michelle Baker, Denise Goodnow, Ray Daigle, and Brad Gresham

1. The meeting was called to order at 3:34 p.m. at Thatcher Brook Primary School.
2. A request was made for any additions or deletions to the Agenda. Ray asked for time to update the Workgroup on his Crossett Brook flood mitigation research.
3. A request was made to approve the minutes from the Facilities Workgroup meeting of April 12, 2017. Alycia made the motion and the motion passed.
4. Thatcher Brook Primary School Tour – Denise Goodnow and Brad Gresham provided a brief overview of the school and maintenance/repair projects scheduled to be completed. These projects included drainage issues in the playground and soccer field as well as sidewalk replacement in the front of the school. The largest facility issue the school is contending with is, the school is at capacity and does not have any room to absorb an increase in enrollment. Consequently, approximately 60 preschoolers are currently located elsewhere in private preschools, both in and out of our district.

Denise and Brad then took the Workgroup on a tour of the building. Of note is the historic nature of the building with the oldest section of the building constructed in 1887 and the subsequent additions in 1917 and 1938. Despite the age, the building appeared to be in wonderful condition and well maintained.

5. Warren Elementary School Construction Project – The walk-through for the hazardous abatement contractors is May 11<sup>th</sup>. Bids are required to be submitted in a week. Final construction drawings are being submitted on Friday and the construction permit will be filed. Ray is hoping the contractor will be on site by no later than 6/19.
6. Moretown Elementary School Drainage project update – No update provided other than, the State is replacing the sidewalks in Moretown which conflicts with the timing of the School/Town Drainage project. There is a catch basin under the sidewalks which the school's drainage system needs to connect to. The State project is federally funded and has a time constraint. Ray said the State told them when it comes time to connect to the catch basin to "just tear up" the new sidewalk. Needless to say, Ray is going to try and work with a subcontractor to at least complete the hook-up to the catch basin while the sidewalks are under construction.

7. Harwood Union High School Track Update – There was a meeting of the track group to finalize the plans for the track. Ray expects to receive the cost estimate at the end of this week.
8. Harwood Union High School 21<sup>st</sup> Century Capital Improvement Project – Discussion ensued regarding Harwood’s renovation and upgrade project which was postponed due to the Act 46 merger. The Workgroup discussed combining this project with other major projects within the district. Further, the members also agreed there needs to be efficiencies and cost savings recognized in the district to help offset the cost of the debt service of the new bond.

The Workgroup then digressed into the “roles and responsibilities” of the Facilities Workgroup and its support of the full Board. This will be a topic of continued discussion.

9. Crossett Brook – Ray updated the Workgroup on the conversation he had with the state rivers engineer with regards to the new culvert installed last year and the potential flooding of Crossett Brook. The engineer agreed there could be a problem and offered to draft a plan to remediate the potential flooding issue. While the engineer was helpful with the plan, it was unclear as to who would end up paying for the work. First guess is the school district...
10. Other Business – Ray and Michelle have been approached by some solar contractors interested in installing solar panels on the roof of Harwood Union High School. One of the contractors even offered to potentially replace Harwood’s roof as part of the project. (Harwood’s roof is scheduled to start being replaced in sections due to normal age and wear.) The panels would serve as a community solar project, not supply direct electricity to Harwood. This report was provided for informational purposes only.
11. Next Meeting is to be held on June 14th in the Harwood Union High School Facilities Department at 4:30 p.m.
12. Adjournment. A motion was made by Alycia to adjourn the meeting at 5:55 p.m. The motion passed unanimously.

Respectfully submitted,

Rosemarie White  
Chair