

**Community Engagement Committee  
Harwood Union High School Library  
October 25, 2017  
5:00-6:00pm**

**In attendance: Maureen McCracken, Alycia Biondo, Tom Calahan**

**Also in attendance: Brigid Scheffert-Nease**

- 1. The meeting was called to order at 5:18pm.**
  - 2. Approve meeting minutes of the 10/4 meeting-Maureen moves to approve, Alycia seconds, motion passes.**
  - 3. Additions/Deletions to the agenda- Maureen asked to add assigning tasks to #6**
  - 4. Public Comment-none**
  - 5. Continuing Brainstorming on ideas about Community Engagement- see #6**
  - 6. Report on progress with contacting people to help support our exploration- Alycia reached out to Nicole Mace and she responded informing us of the Lake Morey conferences and how they were focusing on community engagement. Unfortunately none of the HUUSD members could go but Brigid was there and brought back information/insight for us to look at. Some of the main points that stood out for her were when engaging the community have a topic or a main goal that becomes the main focus for the engagement. Also, be sure to have a set timeline. Recommended group norms. This will help in seeking input to collect information to then inform the board. Use a variety of ways to engage, for instance, full group forums, being available to all towns, lunch sessions/30 mins on a topic, break it up into different towns and different ways. Don't make the mistake of trying to do too much or being too broad. Topics will emerge by themselves, budget, ADM, children in the seats, proactive presentations on our students and how they are doing. Some things on the horizon are a 20-30 year sustainability plan and presentation from the central office, how can we get community out talking about this timeline plan for the district. How can we reate something in the realm of futuristic talk to gain input on funding, voting, understanding? How can we learn about times and places of regularly occurring meetings (ptos, selectboard, rotary club, etc)? We need to be open to and utilizing multiple sources of sharing information and effectively working with the communications committee. Suggestions that arose were having a central email address to be reached by community members, making phone calls, blog for redesign, frequency of contacting people. Another suggestion was the creation of a community calendar-Maureen will create a google doc for us to contribute information on meetings in our towns.**
  - 7. Set/Confirm scope of work, meeting schedule, next meeting**
- review info Brigid brought us and be prepared to create a survey (see attached model of the CVU**

survey) and make moves to create a forum for early December surrounding budget and eventually redesign.

-how will we make a possible survey available to all people, not just the parent/student community?

-potential meeting regularly on the third Wednesday of the month at 4:30 at the library

-the next meetings will be November 8<sup>th</sup> and 15<sup>th</sup>, 2017 at 4:30pm in the Harwood library

**8. Motion to adjourn at 5:58**

Respectfully submitted,

Alycia Biondo

Committee Chair